

## LOK SABHA SECRETARIAT

(GENERAL PROCUREMENT BRANCH)

FAX: 23010756

PARLIAMENT HOUSE ANNEXE  
NEW DELHI-110001

No.8/Misc.-LSTV/2017/GPB

Dated: 08.06.2017

From

K.C. Pandey  
Deputy Secretary  
General Procurement Branch

To

All concerned

Subject: Procurement of Mementoes.

Dear Sir/Madam,

The under-mentioned items are required by this Secretariat as per details given below:-

Sl. no.	Name of the item	Quantity	M.R.P.	Offered rate (Rs.)	VAT (%)	Logo charge	Total price per unit (Rs.)
1.	<b>Mementoes: Specification: Circular Plate, Metal: Brass, Size: 8 inch, Polish: Brass polished, Wooden base dimension: 5x3 inch with 2 inch height, with Logo (As per image sample in the Price range of Rs.400/- to Rs.700/- inclusive of all taxes)</b>	80 nos.					
2.	<b>Mementoes: Specification: Circular Plate, Metal: Brass, Size: 10 inch, Polish: Brass polished, Wooden base dimension: 5x3 inch with 2 inch height, with Logo (As per image sample in the Price range of Rs.400/- to Rs.700/- inclusive of all taxes)</b>	40 nos.					

2. The firms, interested and having their offices at Delhi / NCR may examine **coloured image/design of memento on paper on Friday, 09.06.2017** in Room no.408, 4<sup>th</sup> Floor, Parliament House Annexe, New Delhi. After selection, the firm quoting the lowest rate has to submit *Performance Security Deposit (PSD) @5%* of the order value in the form of Demand Draft in favour of "Drawing and Disbursing Officer, Lok Sabha" which will be released after getting successful supply.

3. Quotation in sealed envelope with the subject and addressed to the 'Deputy Secretary, General Procurement Branch, Lok Sabha Secretariat, Parliament House Annexe, New Delhi - 110001' may be submitted by hand in Room no.408, 4<sup>th</sup> Floor, Parliament House Annexe, New Delhi latest by 12.06.2017. No sample is required at the time of submitting bids.


  
8-6-2017  
DEPUTY SECRETARY

Phone nos.23034408, 23034410

