

LOK SABHA SECRETARIAT

FAX: 23010756

PARLIAMENT HOUSE ANNEXE

NEW DELHI-110001

Dated:06.09.2019

Ref. No. GPB-018(18)/24/2019-GPB

From

Rakesh Kumar Chhabra
Executive Officer

To

All Concerned

Subject: Procurement of Copper Bottle (950 ml) with printing in Hindi for Lok Sabha Secretariat.

Dear Sir/Madam,

Lok Sabha Secretariat requires **Copper Bottle (950 ml) with printing in Hindi**. Firms having their offices at Delhi / NCR and GST Number Holder may quote the rate of item, as per specification/format given below.

Sl. No.	Name of item	Qty.	MRP, if any	Offer Rate (in Rs.)	% of GST
1.	Copper Bottle (950 ml) with printing in Hindi, “हिन्दी पखवाड़ा-2019 राजभाषा प्रभाग लोक सभा सचिवालय” (Within the price range of Rs. 600 each incl. GST)	650 Nos.			

2. The quantity mentioned is tentative. Procurement will be made on actual requirement basis.
3. Rates should be quoted on F.O.R. basis (Free delivery at site) and should be valid till the finalization of Order/Supply of Item.
4. On award of contract/order, the selected firm is bound to supply the material as per specification or else appropriate action may be initiated against the firm.
5. Before supply the material in bulk, a sample with printing may be got approved from the Secretariat. Whole supply with printing is to be made on or before 13.09.2019 positively.
6. Quotation may be submitted by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi - 11 00 01 by 11.09.2019 up to 1600 hrs. addressed to the Executive Officer, General Procurement Branch.


06/09/2019

EXECUTIVE OFFICER

Phone No. 23034410

23035437

23034408