## LOK SABHA SECRETARIAT (General Procurement Branch)

FAX: 23010756

PARLIAMENT HOUSE ANNEXE NEW DELHI-110001

Dated: 21th October, 2019

From,

Bhuvnesh Kala Executive Officer

No. LAFEAS-GPB021/8/2019-GPB

To

**All Concerned** 

Subject: Procurement of Bindery Item (Dark Green Rexine) on urgent basis.

Dear Sir.

Lok Sabha Secretariat require following item as one time procurement. The firms interested and having their offices at Delhi / NCR and Holder of GST Number may quote the rate of items as per specifications and format given below.

SI. No.	Name of the item	Specification	Quantity	Rate (Rs.) MRP (if any)	Rate (Rs.) Offered (per Mtr)	% of GST
01.	Dark Green Rexine	Good Quality (as per sample)	130 Mtr.			

- 2. The Firm is requested to supply the items as per the sample. The sample may be seen in the Branch (Room No. 408, PHA).
- 3. Bidder must agree that in case of incomplete of defective supply or the supply is not completed in time, the Secretariat reserves the right to cancel the supply order with suitable penalty.
- 4. Quotation may be submitted by hand in Room No. 408, 4<sup>th</sup> Floor, Parliament House Annexe, New Delhi–110001 by **24<sup>th</sup> October, 2019** addressed to the Deputy Secretary, General Procurement Branch, Room No. 408, Parliament House Annexe, New Delhi–110001.

Yours sincerely,

Executive Officer Phone No. 23034410

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