

LOK SABHA SECRETARIAT

FAX: 23010756

(GENERAL PROCUREMENT BRANCH) PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

Ref. No. LAFEAS-GPB022/7/2020-GPB

Dated: 02.09.2020

From

Bhuvnesh Kala
Under Secretary

To

All Concerned


Subject: Procurement of Sanitary items for Lok Sabha Secretariat on urgent basis.

Dear Sir,

Lok Sabha Secretariat requires following items of **Reputed Brand** on urgent basis. The firms having their offices at Delhi / NCR and GST Number may quote the rate of items, as per the format given below.

Sl. No.	Name of item	Qty. Nos.	MRP/ if any	Name of Brand	Offer Rate	% of GST
1.	Odonil, 100 gms.	20 nos.				
2	Dry Mop (as per our sample)	10 nos.				
3	Dray mop pad/refill	20 nos.				
4	Wiper, 5ft long with 24 in blade	10 nos.				
5	Cobweb Duster (Jala brush), Extendable Reach 20 feet (as per our sample)	05 nos.				
6	Seek Jhadu, 500 gms.	50 nos.				

- The items are recurring items and the quantity mentioned is tentative. Procurement will be made on actual requirement basis.
- Rates should be quoted F.O.R. basis (Free delivery at site) and should be valid for a period of ninety days from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material as per specification or else appropriate action may be initiated against the firm.
- Quotation may be submitted either by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi - 11 00 01 by 03.09.2020 upto 1400 hrs. addressed to the Executive Officer, General Procurement Branch or to the E-mail: gpb-lss@sansad.nic.in.


(BHUVNESH KALA) 2.9.20
UNDER SECRETARY
PHONE NOS. 23034408/4410