

LOK SABHA SECRETARIAT

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

(GENERAL PROCUREMENT BRANCH)

Ref. No. GPB018/45/2020-GPB

Dated: 18.09.2020

From

Rakesh Kumar Chhabra
Executive Officer

To

All Concerned


Subject: Procurement of PPE Kits for Lok Sabha Secretariat on urgent basis.

Dear Sir,

Lok Sabha Secretariat requires following item of **Reputed Brand** on urgent basis. The firms having their offices at Delhi / NCR and GST Number may quote the rate of items, as per the format given below.

Sl. No.	Name of item	Qty. Nos.	MRP/ if any	Name of Brand	Offer Rate	% of GST
1.	PPE Kits	50 nos.				

- Procurement of PPE Kit will be met after approval of the item. Therefore, selected lowest quoted firm is required to submit sample for approval.**
- The items are recurring items and the quantity mentioned is tentative. Procurement will be made on actual requirement basis.
- Rates should be quoted F.O.R. basis (Free delivery at site) and should be valid for a period of ninety days from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material as per specification or else appropriate action may be initiated against the firm.
- Quotation may be submitted either by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 11 00 01 by **19.09.2020 upto 1700 hrs.** addressed to the Executive Officer, General Procurement Branch or to the E-mail: gpb-lss@sansad.nic.in.


18/09/20
(RAKESH KUMAR CHHABRA)
EXECUTIVE OFFICER
PHONE NOS. 23034408/4410