LOK SABHA SECRETARIAT

F.: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

(GENERAL PROCUREMENT BRANCH)

Ref. No. LAFEAS-GPB018(11)/50/2020-GPB **Dated: 05.01.2021**

From

Rakesh Kumar Chhabra
Executive Officer

To

All Concerned

Subject: Procurement of Dustbins (as per sample) for Lok Sabha Secretariat.

Dear Sir,

Lok Sabha Secretariat requires following items of **Reputed Brand, if any,** on urgent basis. The firms having their offices at Delhi / NCR and GST Number may quote the rate of item, as per the format given below.

Sl. No.	Name of item	Qty. Nos.	MRP/ if any	Name of Brand	Offer Rate	% of GST
1.	Plastic Open Dustbin (as per sample) Big Size	15				
2	Paddle dustbin (as per sample)	8				

2. The items are recurring items and the quantity mentioned is tentative. Procurement will be made on actual requirement basis.

3. Rates should be quoted F.O.R. basis (Free delivery at site) and should be valid for a period of ninety days from the date of awarding the order.

4. On award of contract/order, the selected firm is bound to supply the material as per brand/specification or else appropriate action may be initiated against the firm.

5. Quotation may be submitted **by hand in a sealed envelope** in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 11 00 01 **by 08.01.2021 upto 1600 hrs.** addressed to the Executive Officer, General Procurement Branch.

RKChhabra 05/01/2021

(RAKESH KUMAR CHHABRA)
EXECUTIVE OFFICER
PHONE NOS. 23034408/4410