

LOK SABHA SECRETARIAT

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

No.LAFEAS-GPB017(13)/6/2021-GPB

Dated the 11th March, 2021

From

Rakesh Kumar Chhabra
Executive Officer

To

All concerned

Subject : Procurement of Art Paper 20"x30" size, 90 GSM on urgent basis.

Dear Sir/Madam,

In continuation to this Secretariat Tender Notice(copy attached below) uploaded on to the Lok Sabha Secretariat website on 04th March, 2021 for procurement of 03 Reams of Art Paper 20"x30" size, 90 GSM on urgent basis, it is informed that the last date for submission of quotation has been extended to 19.03.2021(upto 1200 hrs.). The firms having their offices at Delhi/NCR and GST Number Holder may quote the rate of item, as per specifications and format given below :

Sl. No.	Name of the Item with specification	Quantity required#	Rate(Rs.) MRP, if any	Offer Rate Per Ream (in Rs.)	% of GST	Name of Brand
1.	Art Paper(White), 20"x30"size,90 GSM (as per sample) for publication of Rule Book	03 Reams				

Quantity may be increased and procured repeatedly during validity of the tender i.e. 90 days.

2. Rest of the Terms & Conditions will remain same.


(RAKESH KUAMR CHHABRA)

EXECUTIVE OFFICER,
GENERAL PROCUREMENT RBANCH,
Room No.408, Lok Sabha Secretariat,
Parliament House Annexe,
New Delhi-110001
PHONES: 23034408/2305437
e-mail rakesh.chhabra19@sandad.nic.in

LOK SABHA SECRETARIAT

FAX:23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110001

No.LAFEAS-GPB017(13)/6/2021-GPB

Dated the 4th March, 2021

From

Rakesh Kumar Chhabra
Executive Officer

To

All concerned

Subject : Procurement of Art Paper 20"x30" size, 90 GSM – urgent requirement

Dear Sir/Madam,

Lok Sabha Secretariat requires following item on urgent basis. Firms having their offices at Delhi/NCR and GST Number Holder may quote the rate of item, as per specifications and format given below :

Sl. No.	Name of the Item with specification	Quantity required	Rate(Rs.) MRP, if any	Offer Rate Per Ream (in Rs.)	% of GST	Name of Brand
1.	Art Paper(White), 20"x30"size,90 GSM (as per sample) for publication of Rule Book	03 Reams				

- The item is recurring item and quantity mentioned is tentative. Procurement will be made on actual requirement basis. **Before quoting rate of the item, interested firm(s) may visit in General Procurement Branch to examine/verify the sample of item/Paper required for the Secretariat.**
- The Paper must be quoted of **Reputed Brand**. Quotation without mentioning the brand name will be rejected.
- Rates should be quoted on F.O.R. basis(Free delivery at site) and should be valid for a period of **Ninety Days(90)** from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material as per Brand quoted by the firm and size and specifications of the Secretariat or else appropriate action may be initiated against the firm.
- Sealed Quotation with sample(small piece of quoted paper)** may be submitted through email at rakesh.chhabra19@sansad.nic.in or by hand in **Room No.408, 4th Floor, Parliament House Annexe, New Delhi-110001** by **10.03.2021(upto 1700 hours)** addressed to the Executive Officer, General Procurement Branch, Room No.408, Parliament House Annexe, Lok Sabha Secretariat-110001.


(RAKESH KUAMR CHHABRA)
EXECUTIVE OFFICER,
PHONES: 23034408/2305437