

LOK SABHA SECRETARIAT

AX:23010756

(GENERAL PROCUREMENT BRANCH)

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

Ref. No. LAFEAS-GPB018(18)/39/2021-GPB

Dated: 09.04.2021

From

Rakesh Kumar Chhabra
Executive Officer

To

All Concerned

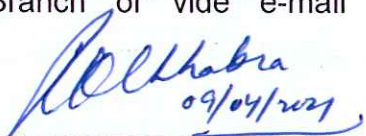
Subject: Repairing of plaques available in Lok Sabha Secretariat.

Dear Sir,

161 plaques alongwith velvet box are required to be repaired on urgent basis. The firms having their offices at Delhi / NCR and GST Number may quote the rate of the plaques only after examining the sample available with the Secretariat. Format of the quotation should be as under:

Sl. No.	Name of item	Qty.	Repairing charge	% of GST
1.	Wooden Plaque with Brass Plate (as per sample) along with velvet box	161 Nos.		

- Rate should be quoted **To & Fro basis** and should be valid for a period of 45 days from the date of awarding the order.
- On award of contract/order, the selected firm is bound to repair the plaque as per satisfaction of the Secretariat or else appropriate action may be initiated against the firm.
- Date & Time of examining the sample is 13.04.2021 between 2.30 pm and 4.00 pm.
- Firms which have not examined samples on above date and time, need not to quote the rate of repairing of plaques.
- After examining the samples of plaques on the above date & time, Quotation may be submitted either **by hand** in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 11 00 01 or by e-mail rakesh.chhabra19@sansad.nic.in **15.04.2021 upto 1600 hrs.** addressed to the Executive Officer, General Procurement Branch or vide e-mail rakesh.chhabra19@sansad.nic.in


(RAKESH KUMAR CHHABRA)
EXECUTIVE OFFICER
PHONE NOS. 23034408/4410