

**LOK SABHA SECRETARIAT**

(General Procurement Branch)

FAX: 23010756

PARLIAMENT HOUSE ANNEXE  
NEW DELHI-110001

No. 021/13/2021-GPB

Dated: 31<sup>st</sup> August, 2021

From,

R. K. Chhabra  
Executive Officer

To

All Concerned

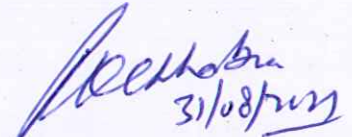
**Sub.: Procurement of the item Spiral Binding Wire of different sizes.**

Dear Sir/Madam,

Lok Sabha Secretariat require following item(s) as one time procurement. The dealing firms interested and having their offices at Delhi / NCR and Holder of GST Number may quote the rate of item(s) as per following:

Sl. No.	Details of the item	Quantity (in Unit)	Offered Rate (per Unit)	% of GST
i	Spiral Binding Wire 8 mm, good quality (as per sample)	15 Kgs.		
ii	Spiral Binding Wire 15 mm, good quality (as per sample)	2 Kgs.		
iii	Spiral Binding Wire 18 mm, good quality	2 Kgs.		

- The quantity mentioned is tentative. Procurement will be made on actual requirement basis.
- Procurement of the above mentioned item at sl. no. iii will be met after approval of the sample. The Firm is requested to submit the sample alongwith their Bid.
- Rates should be quoted on F.O.R. basis (free delivery at site) and should be valid for a period of **90 days** from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material as per requirement/specification failing which; appropriate action may be initiated against the firm.
- Quotation may be submitted either by hand in sealed envelope in Room No. 408, 4<sup>th</sup> Floor, Parliament House Annexe, New Delhi-110 001 by **06<sup>th</sup> September, 2021 (upto 1300 hours)** addressed to the Executive Officer, General Procurement Branch, Parliament House Annexe, New Delhi-110001.

  
31/08/2021

Executive Officer  
☎: 23034408/ 4410