

LOK SABHA SECRETARIAT
(General Procurement Branch)

408, Parliament House Annexe
New Delhi – 110001

No.31/13/2014/GPB

Dated 14 July 2014

From

K.C. Pandey
Under Secretary

To

Registered and Manufacturing firms

Sub.: Procurement of one Addressograph machine

Sir/Madam,

I am directed to state that one Addressograph Machine is proposed to be purchased by this Secretariat immediately:

2. Following specifications may please be indicated clearly while submitting quotations :

- Machine Model name & detailed technical specifications of the machine following basic requirements must be in the machine –
 - high speed with ease of connection and easier to network
 - Useful for printing reply envelopes
 - Accurate, without sound and improved print quality
 - Durable print head
 - Lower ink supplies cost with improved print quality
 - Efficient, Less user intervention
 - Adjustable configurations
 - Auto eject – on/off
 - Visual feedback on LCD and LCD Language support
 - Upgraded firmware on multiple printers
 - Increase memory for Fonts, Graphics and Data
 - Comprehensive host PC control panel software and new CPU Processor
- Price (mention VAT/ST separately) Rate of buy-back, if such a facility is being provided.
- Rate of annual maintenance – comprehensive / non-comprehensive or FSMA rates.
- Any other specific feature i.e. free offer provided in the machine.
- Firms should have authorization from the manufacturer, if the firm is not a manufacturer.

3. You are requested to submit your quotations for the machine to the undersigned latest by 28 July, 2014 (evening). Shortlist firms/dealers will be asked to arrange demonstration of their machines in the premises of this Secretariat.

Yours sincerely,

Sd/ -
UNDER SECRETARY