

LOK SABHA SECRETARIAT

FAX: 23010756

(GENERAL PROCUREMENT BRANCH)

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

Ref. No. LAFEAS-GPB018(11)/16/2021-GPB

Dated: 11.06.2021

From

Rakesh Kumar Chhabra
Executive Officer

To

All Concerned


Subject: Procurement of Liquid Hand Sanitizer with Spray Pump for Lok Sabha Secretariat. - *urgent Requirement*

Dear Sir,

Lok Sabha Secretariat requires Liquid Hand Sanitizer with Spray Pump on Most Urgent Basis. The firms having their offices at Delhi / NCR and GST Number may quote the rate of item, as per the format given below.

Sl. No.	Name of item	Qty.	Name of Brand	MRP, if any	Offer Rate	% of GST
1.	Liquid Hand Sanitizer with Spray Pump, 500 ml of Reputed Brand	50 Nos.				

- The quantity mentioned is tentative. Procurement will be made on actual requirement basis.
- Rates should be quoted on F.O.R. basis (Free delivery at site) and should be valid for a period of ninety days from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material by Monday i.e. 14.06.2021 by 01 PM as per specification or else appropriate action may be initiated against the firm.
- Quotation may be submitted either by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi - 11 00 01 or through e-mail: gpb-iss@sansad.nic.in by **11.06.2021 upto 1700 hrs.** addressed to the Executive Officer, General Procurement Branch.


(RAKESH KUMAR CHHABRA)
EXECUTIVE OFFICER
PHONE NOS. 23034408/4410