

**LOK SABHA SECRETARIAT  
(PRINTING SECTION)**

**303, PARLIAMENT HOUSE ANNEXE  
NEW DELHI-110001**

**TENDER DOCUMENT  
LOK SABHA DIARIES 2014, 2015 & 2016**

**INDEX**

Sl.No.	Subject	Page No.
1.	Instructions to the Bidders	2
2.	Terms and Conditions	5
3.	Annexures	
	(i) Declaration ( for blacklisting )	7
	(ii) Proforma Rate Contract Agreement	8
	(iii) Specifications	10
	(iv) Form of Quotation	14
	(v) Proforma for the Check-list	15

## INSTRUCTIONS TO THE BIDDERS

### OPEN COMPETITIVE BIDDING FOR THE PRINTING OF LOK SABHA DIARIES 2014, 2015 & 2016

1. **Two Bid System** : The tender is invited under **two bid system i.e. Technical Bid and Financial Bid**. Annexures I, II & V are related to Technical Bid and Annexures III & IV for Financial Bid. The interested companies/agencies/firms are requested to submit two separate sealed envelopes super scribing “**Technical Bids** for printing of Lok Sabha Diary, 2014, 2015 & 2016” & “**Financial Bids** for printing of Lok Sabha Diary, 2014, 2015 & 2016”. Both sealed envelopes should be kept in a third envelope super scribing “**Tender for printing of Lok Sabha Diary 2014, 2015 & 2016**”. EMD of the requisite amount is to be sent along with the envelope of **Technical Bid**.
2. **The Technical Bids will be opened on 14.10.2013 at 1600 hrs.** at the first stage and evaluated by Competent Authority. At the second stage, **Financial Bids of technically qualified Bidders only will be opened on** for further evaluation and ranking before awarding the contract. **Technically qualified Prospective Bidders will be informed separately to be present at the time of opening of the Financial Bid.**
3. The prospective bidders may contact the **Manager of Printing, Printing Branch (Room No. 303, Lok Sabha Secretariat (LSS), Parliament House Annexe, New Delhi; Phone No. 23034303, 23034309) to obtain the Form of Quotation/features/information and also for any clarifications required in this regard.** It can be downloaded from official website of Lok Sabha <http://www.loksabha.nic.in>
4. Bidders are also requested to furnish a workable sample incorporating the required features and information to be tested on the ground by the **Printing & Publications Service.**
5. Detailed Rates be quoted as per given specifications for the printing of **Lok Sabha Diaries** in *Annexure III*, as per Form of Quotation in *Annexure IV*.
6. **Eligibility of the bidders**
  - (i) Should have minimum **five years** of experience in printing of Diaries of similar nature. The Firm should have printed at least 15000 diaries per year during the last two years, *i.e.* 2011 and 2012 (Valid proof has to be attached).
  - (ii) Should have minimum turnover of **Rs. 1.25 Crore** per annum during each of the last three years (valid and certified proof has to be attached)
  - (iii) Should not have been blacklisted by the Departments/Ministries of the Govt. of India. Declaration has to be given in the prescribed format (*Annexure I*).

## 7. Earnest Money Deposit

- (i) An amount of **Rs.60,000 (Rupees Sixty Thousand Only)** should be deposited as Earnest Money Deposit (EMD) in the form of Demand Draft drawn in favour of **Drawing and Disbursing Officer, Lok Sabha Secretariat** and should be kept in a **separate sealed envelope super scribing as E.M.D. The value of DD should not be mentioned on the cover. Tender received without EMD or EMD for lesser amounts will be summarily rejected.**
- (ii) EMD will be forfeited if the bidders withdrew after submission of the bids or opening of the tenders.

## 8. Performance Security Deposit (PSD)

- (i) PSD of an amount of **Rs.1,50,000 (Rupees One Lakh Fifty Thousand only)** will have to be deposited by the successful Bidders **within 7 days** of receipt of supply order to ensure due performance of the contract.
- (ii) PSD shall be in the form of Demand Draft/Cheque payable to **Drawing and Disbursing Officer, Lok Sabha Secretariat, New Delhi.**
- (iii) The PSD should remain **valid** for a period of **three years** up to completion of all contractual obligations by the Printer including warranty obligation, if any. EMD will be refunded to the successful bidder on receipt of Performance Security Deposit.
- (iv) PSD will be released after all contractual obligations by the Printer are over. This can be withheld or forfeited in full or in part in case the supply order is not executed satisfactorily within the stipulated period.
- (v) No interest will be payable on the amount of Performance Security Deposit (PSD).

## 9. Documents/Certificates required for Technical Bid

The firms are required to submit the following documents in technical bid with self attested photocopies with firm/company rubber stamp on each page(s), failing which their bids will be summarily/out-rightly rejected and will not be considered any further:

- (a) Registration Certificate as per existing norms from Government Department;
- (b) Copy of CST/VAT/TIN Registration Certificates and copy of VAT deposit slip for the financial year 2012-13;
- (c) Copy of PAN/GIR Card;
- (d) Copies of Income Tax Returns filed for last 3 financial years (2010-11, 2011-12, 2012-13);
- (e) Audited Balance Sheet of the last three financial years having minimum turnover of **Rs. 1.25 Crore** per annum;

- (f) Proof of minimum 5 years experience in printing work with Govt. Depts./PSUs, etc.; List of Clients etc. to be submitted;
- (g) Declaration regarding blacklisting or otherwise (*Annexure-I*); and
- (h) Samples of Diary alongwith paper, rexine, board and card are required to be attached.
- (i) DD of EMD
- (j) Duly filled Proforma of Annexure-V

**10. Documents required for Financial Bid**

Dully filled Proforma of Annexure-IV in sealed envelope.

**11. Mode of Submission and last date for submission**

Tender in a sealed envelope should be addressed to the **Additional Director (Printing), Lok Sabha Secretariat, Room No.307, Parliament House Annexe, New Delhi**, and must reach on or before **14.10.2013 by 1500 hrs.** Tenders may be hand delivered at Distribution Branch of the Lok Sabha Secretariat, New Delhi-110001. If sent by post, Lok Sabha Secretariat shall not be responsible for loss or delay in transit. **Technical Bids will be opened at 1600 hrs.** at the same day in the Room No.302, PHA, New Delhi. Bidders/ Authorised Representative of the Bidders are allowed to be present during the opening of Tender.

**12. Rejection of incomplete and conditional tenders**

The incomplete and conditional tenders will be rejected. **Quoting unrealistic rates will be treated as disqualification.**

**13. Non-acceptance of the tenders received after the last date**

Tenders received after the closing date and time prescribed in the tender enquiry shall NOT be accepted under any circumstances.

**14. Non-transferability**

This tender is non-transferable.

**15. Extension of last date at the Discretion of LSS**

Lok Sabha Secretariat, New Delhi, may in their discretion extend the last date for submission of the Tender and such extension shall be binding on all the Bidders.

**16. Termination of Contract**

LSS reserves the right to terminate the contract at any time without assigning any reason.

**TERMS & CONDITIONS**  
**FOR THE PRINTING OF LOK SABHA DIARIES 2014, 2015 & 2016**

**Rates/ Prices**

1. The rates should be quoted in Indian Rupees in words as well as in figures.
2. Tender rates should be valid for **Three years** from the date of awarding of the contract. Tender quoted for a shorter period shall be rejected as non-responsive. No claim for compensation or loss due to fluctuations or any other reasons/causes will be entertained.
3. Prices should be quoted F.O.R. Destination (Free delivery at LSS)

**Penalty**

4. In case the Printer fails to adhere to prescribed time schedule and other deficiency is found in respect of quality of paper, cover, printing or layout, etc. the Performance Security Deposit is liable to be forfeited and penalty can be imposed as deemed fit by the Secretariat.
5. If the Bidder/firm leaves the supply without completing it, the LSS may get the work completed from another firm and the bidder will have to reimburse the extra expenditure incurred.

**Settlement of disputes**

6. All disputes, differences and questions arising out of or in any way touching or concerning this agreement or subject matter thereof or the representative rights, duties or liability of the parties shall be referred to the sole arbitration of the arbitrator appointed by the Secretary-General, Lok Sabha or any person nominated by him. The arbitration shall be in accordance with the Arbitration and Conciliation Act, 1996. The arbitrator shall be entitled to extend the time of arbitration proceedings with consent of the parties. No part of the agreement shall be suspended on the ground of pending arbitration proceedings.

**Purchasers Rights**

7. The LSS reserves the right to accept/reject any or all the Bidders in whole or in part without assigning any reason whatsoever and is not bound to accept the lowest tender.
8. The LSS reserves the right to reject the material supplied in case it is of inferior quality and are not of requisite standards.

**Execution of Job**

9. Printing of Diary, 2014 should be as per the specifications (*Annexure III*).

**Process of Printing**

10. Two colour Offset printing by CTP Plate making.

## Delivery

11. At least 1000 set of Diaries and all gold name embossed diaries will have to be supplied within 7 days after approval of the final proof.

## Mode of Payment

12. Payment against Bill / Invoice shall be released only after supply of the items to the satisfaction of the Lok Sabha Secretariat (LSS). No interest will be payable on the delayed payments. Payment will be made direct to the Printer through **A/c payee cheque only**. No request for other mode of payment will be entertained. **No advance payment will be made in any case.**

## Change in quantity

13. Approximate quantity only of the required item is given in the tender notice. The quantity is likely to be +/- 10 % of the given figure.

## Printing of Diaries for additional requirement

14. Printing of additional diaries, if any arises, the Printer has to print the same at the quoted rates. The print orders for requirement of additional diaries (any quantity) may be given any time during the year to which the diary pertains.

## Agreement

15. The bidder who is awarded the contract will be required to sign **Proforma Rate Contract Agreement** with the Lok Sabha Secretariat (LSS) as per the specimen (*Annexure II*).

## General /others

16. The bidder will be bound by the details furnished by him / her to LSS, while submitting the tender or at subsequent stage. In case, any of such documents furnished by him / her is found to be fictitious at any stage, it would be deemed to be a breach of terms of contract making him / her liable for **legal action besides termination of the contract.**
17. No charges such as Octroi, packing, forwarding, freight insurance, loading and unloading, entry tax, demo, etc. will be allowed. All these are to be borne by the tenderer only.
18. Samples of Diaries along with paper, rexine, board and card are required to be attached as per detail given in Annexure-III.

**PRINTING OF LOK SABHA DIARIES 2014, 2015 & 2016  
DECLARATION**

To

The Additional Director (Ptg.),  
Lok Sabha Secretariat,  
Room No. 303,  
Parliament House Annexe,  
New Delhi-110001.

Dear Sir,

I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.

2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish Performance Security Deposit (PSD), as applicable, in the format to be provided by your office as per-condition for obtaining the Purchase Orders.

3. I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have banned / suspended business dealing. I/We further undertake to report to the Additional Director (Ptg.), Room No. 307, Parliament House Annexe, Lok Sabha Secretariat, New Delhi immediately after we are informed but in any case not later than 15 days, if any firm in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such a firm which is banned/suspended in future during the currency of the Contract with you.

Yours faithfully,

(Signature of the Tenderer)

Name:

Designation with Seal of the Firm

Date:

**PROFORMA RATE CONTRACT AGREEMENT  
PRINTING OF LOK SABHA DIARIES 2014, 2015 & 2016**

To be executed at the time of entering into agreement before placing order. Each page of this form shall be signed by the tenderer for acknowledging that he/she has seen the terms and conditions of the agreement.

---

**AGREEMENT**

The agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_, 2013 between M/s. \_\_\_\_\_ herein referred to as the Printer under the name and style of M/s. \_\_\_\_\_ of the one part.

**Lok Sabha Secretariat (LSS)**, acting through the **Additional Director (Ptg.)**, herein after referred to as the other part whereas the said contractor has agreed with the **Lok Sabha Secretariat** for printing and supply of the required publication with the specifications.

Now this indenture witnessed that in consideration of the promise, it is mutually agreed and declared between parties hereto as follows:

01. The contractor agrees to undertake to **printing of Lok Sabha Diaries** as per the requirement as agreed to in their tender and letter dated \_\_\_\_\_ at the rates quoted by him/them. The rates are inclusive of all the levies taxes like freight and exclusive as the case may be insurance etc.
02. The printing of **Lok Sabha Diaries** which are not in conformity with the requirements/ specifications are liable to be rejected.
03. This contract shall be effective from \_\_\_\_\_ to \_\_\_\_\_. The Tender is valid for **Three years** from the date of signing of the agreement, which can be extended for a further period may be fixed on the same rate & terms and conditions if the both parties agreed. The quantities shown in the tender with +/- 10% variation will be procured by placing purchase order. Printing of additional diaries, if any arises, the Printer has to print the same at the quoted rates.
04. The contractor shall execute the Purchase Orders (POs) placed by the concerned Officer with great promptness and satisfaction to the Secretariat. In case the Printer fails to adhere to prescribed time schedule and other deficiency is found in respect of quality of paper, cover, printing or layout, etc. the Performance Security Deposit is liable to be forfeited and penalty can be imposed as deemed fit by the Secretariat.



05. The security deposit paid by the contractor for due and faithful performance of the contract by the contractor of all and several covenants herein contained of his part to be observed with full power. **Additional Director (Ptg.) in charge of the Printing Section** on behalf of the Lok Sabha Secretariat to appropriate the said sum to any damage, penalties and other sums which the contractor may be required to pay in case the contractor fails to perform / fulfill or to keep and observe all or any of the said conditions of the agreement on his part herein after contained.
06. The Performance Security Deposit (PSD) shall be released without any interest after successful completion of the work at the end of the contract period including the extended period, if any.
07. That all disputes arising out of this contract will be referred to the arbitration of the arbitrator appointed by Secretary-General, Lok Sabha under the Arbitration and Conciliation Act, 1996. The award of the arbitrator shall be final and binding on the parties to this contract. Provisions of the Indian Arbitration Act, 1996 and any statutory modification / enactments thereto and the rules made there under from time to time shall apply to such arbitration.
08. The Security Deposit is to be forfeited to the Lok Sabha Secretariat without any prejudice to any other rights and remedies of Lok Sabha Secretariat in case the contractor fails to undertake the contract work, as per the work orders and as per the terms and conditions given in tender schedule during the currency of the contract including the extended period, if any.
09. LSS reserves the right to terminate the contract at any time without assigning any reason.
10. That the tender schedule and terms & conditions shall also form part of the agreement.
11. That the contractor acknowledges that he has fully acquainted himself with all the terms and conditions and he shall not plead ignorance of the same. In witness whereof, the contractor has set his hand and the Lok Sabha Secretariat has caused for and on his behalf to set his hand, the day and the year first above written.

Signature of the authorized official of the  
Company/Firm

Signature of the authorized official of the LSS

Signature:

Signature:

Name :

Name :

Address :

Address :

**SPECIFICATIONS FOR THE PRINTING OF LOK SABHA DIARIES 2014**

Following are the specifications for the printing of Lok Sabha Diaries 2014:

**(i) Large Diary – 21½ x 14 cms.**

1. Size & other details :

- (a) Type-setting, processing, CTP Plate printing of text matter in diglot version of 120 pages approx. containing Inner cover, Personal Memoranda, Name & Telephone Numbers of Important Dignitaries, List of Parliamentary and Government of India Holidays for 2014, Calendar 2013, 2014 & 2015, World Time, and other information in single colour offset printing;
- (b) Initial pages of Diary *i.e.* important telephone numbers, dates and other pages of notes should be printed on 80 GSM Andhra Paper Mill Ploter Brand Paper;
- (c) Printing of four types of multi-colour political maps of India & World on 130 GSM Imported Art Paper;
- (d) Full page of two colour printing for each day, month-wise Planner of all the 12 months along with printing of emblem of Parliament with quotations of eminent personalities in diglot version on 385 pages approx.;
- (e) 16 pages of Notes in double colour printing.
- (f) Colour photographs of Parliament Library Building (PLB), Parliament House (P.H.) and Parliament House Annexe (P.H.A.) etc. are to be printed and pasted at the beginning and at the end of the Diary on 150 GSM Imported plastic coated paper;
- (g) A number of 16 pages approx. of multi-colour photographs also to be printed in the Diary with processing, scanning, plate-making on 130 GSM Imported Art Paper through CTP Plate. If soft copy of the photographs will not be provided by Secretariat then shooting of photograph will be done by printer himself if required;
- (h) Emblem of Parliament, words “Lok Sabha” in Hindi & English and “2014” are to be Gold Embossed by dye process on rexine cover of all diaries;
- (i) Gold leaf printing of individual names of Members of Lok Sabha and Officers of this Secretariat on about 800-850 sets of Diaries;
- (j) Section swing super quality binding through automatic machine, best quality Duplex board to be used;

- (k) National Polo Brand Rexine or equivalent to be used for cover;
- (l) In Rexine Cover of the diary Imported 2mm best quality hard board to be used;
- (m) Superior quality high density foam pasting both side on cover and also stitching top to bottom of the front and back cover;
- (n) Single piece packing in the multi-colour boxes;
- (o) Book Marker to be printed on 300 GSM Imported Art Card with multi-colour offset photo printing both side with thermal lamination of size 7"x2.5" and silk nylon thread is also to be provided in each Diary;
- (p) 450 GSM white colour pulp board both side to be used for Box of the Diary, Multi-colour offset printing with lamination and colour photograph, design prepared by printer himself and to be approved by Secretariat; and
- (q) Packing 25 Diaries in each carton Box.

**(ii) Small Diary – 16 x 9½ cms.**

- (a) Type-setting, processing, CTP Plate printing of text matter in diglot version of 120 pages approx. containing Inner cover, Personal Memoranda, Name & Telephone Numbers of Important Dignitaries, List of Parliamentary and Government of India Holidays for 2014, Calendar 2013, 2014 & 2015, World Time and other information in single colour offset printing;
- (b) All pages of Diary *i.e.* important telephone numbers, dates, Telephone Index and Writing Pad etc. pages should be printed on 80 GSM Andhra Paper Mill Plotter Brand Paper excluding four pages of colour map;
- (c) Printing of four types of multi-colour political maps of India & World on 130 GSM Imported Art Paper;
- (d) Two colour printing on 122 pages approx. containing 3 days in one page in diglot version;
- (e) Four pages of two colour printing of calendar of 2013 (planning year) with pasted one page each on front and back side of the diary on 120 GSM paper;
- (f) Two colour printing on separated telephone index with Index cutting, White colour sticker with black printing of alphabets A to Z to be pasted, stiff cover with multi-colour photograph of Parliament at front and back side with extra back cover, Imported wire binding in telephone index to be used ;

- (g) Writing pad of 20 ruled sheets, 300 GSM Imported Art Card for cover with multi-colour offset printing and colour Parliament photograph on front side and thermal lamination etc.;
- (h) Emblem of Parliament, words “Lok Sabha” in Hindi & English and “2014” are to be Gold Embossing by dye process on rexine cover of all diaries;
- (i) Gold leaf printing of individual names of Members of Lok Sabha and Officers of this Secretariat on about 800-850 sets of Diaries;
- (j) Section swing super quality binding through automatic swing machine with 300 GSM Imported Art Card to be used for cover;
- (k) National Polo Brand Rexine or equivalent to be used for cover;
- (l) In Rexine Cover of the diary Imported 2mm best quality hard board to be used;
- (m) Superior quality high density foam pasting both side on cover;
- (n) Single piece packing in the multi-colour boxes;
- (o) 450 GSM white colour pulp board both sides to be used for Box of the Diary, Multi-colour offset printing with lamination and colour photograph, design will remain same as of big diary ; and
- (p) 50-75 Diaries to be packed in each carton Box.

2. No. of copies	10,000 set of Diaries (tentative)
3. Volume of work	Average 120 printed pages each of Large & Medium Diary. Manuscripts may consist of typed pages.
4. Proof Reading	First Proof Reading of the Text is to be done by the Secretariat. Final Proofs are to be thoroughly checked by the Printer himself to ensure that all corrections, alterations, additions and deletions, etc. are carried out. Final printing must be error free in all respects.
5. Time Schedule	Proofs are to be submitted as and when required. All gold name embossed diaries and at least 1000 set of Large and Small Diaries to be supplied within 7 days after approval of the final proof. The Printer has to make arrangements for collecting manuscripts and proofs from the Secretariat immediately during office hours or on odd hours and on holidays as and when called for.
6. Delivery of printed material	The printed diaries are to be supplied in packing of 25 Diaries (large size) and 50-75 Diaries (small size) in each carton Box to the Distribution Branch, Lok Sabha Secretariat, Parliament House Annexe, New Delhi alongwith properly arranged Author Proofs and C.D. of the Diaries.
7. Validity of Tender	Three years

The samples of the diaries, 2013 are available in the Room No. 303, Printing Section of Lok Sabha Secretariat. **Quotations may be submitted after examining the samples of Diaries.** Manuscript of preliminary pages containing Personal Memoranda and other information of interest to Members along with names and telephone numbers of Members will be supplied by the Secretariat in English and Hindi for insertion and printing in the Diaries.

---

**FORM OF QUOTATION  
FOR PRINTING OF LOK SABHA DIARIES 2014, 2015 & 2016**

Sl.No.	Particulars	*Rate (Rs.) per diary
1.	Large Diary size 21½x14 cms. 10,000 total number of Diaries.	Rs..... [Rupees..... .....]
2.	Small Diary, size 16 x 9½ cms. 10,000 total number of Diaries.	Rs..... [Rupees..... .....]
3.	Rate for Gold leaf printing per individual name in Large & Small Diary	Rs..... [Rupees..... .....]

All inclusive rates (including paper) as per the specifications with printing of common matter and emblem of Parliament House on Cover, Foam pasting with superior quality rexine on cover and single piece packing in the boxes.

Rate of Gold leaf printing of individual names of Members and Officers on about 800-850 sets of Diaries should be quoted separately, as indicated at serial no.3 above.

***(Signature of Tenderer with seal of the Firm)***

---

\*The rates should be quoted in Indian Rupees in words as well as in figures only.

The following proforma of the Check-list has to be filled by the Tenderer.

**PROFORMA FOR THE CHECK-LIST**

Name & Address of Firm/Company \_\_\_\_\_

Tel. No: .....

- |   |   |
|---|---|
| 1. DD/Pay Order No.; amount & date of EMD   | DD/Pay Order No. ....<br>Bank .....<br>Amount Rs. .... Dated..... |
| 2. Registration Certificate from Govt. Deptt.   | No. & Date .....<br>Issuing Authority .....                       |
| 3. CST/VAT/TIN Registration No.; and<br><br>Enclose copy of VAT deposit slip for the financial year 2012-13;          | No. & Date .....<br><br>Yes.....<br>No.....                       |
| 4. PAN/GIR Card No.   | No. & Date .....  |
| 5. Income Tax Returns<br>(last 3 financial years)   | 2010-11 _____<br>2011-12 _____<br>2012-13 _____                   |
| 6. Audited Balance Sheets indicating turn over for last 3 financial years   | 2010-11 _____<br>2011-12 _____<br>2012-13 _____                   |
| 7. (i) Proof of 5 years experience in printing work with Govt./ Deptt./PSU's etc.<br>(Attach samples of similar jobs) | Yes.....<br>No.....   |
| (ii) The firm should have printed at least 15000 Diaries per year during the last two years, i.e. 2011 and 2012       | Yes.....<br>No.....   |
| 8. Declaration for not black listed by the Govt. Deptt./PSUs. Etc.  | Yes.....<br>No.....   |
| 9. Attach samples of paper, —<br>(i) Text<br>(ii) Cover<br>(iii) Photograph   | Yes.....<br>No.....   |

I/We certify that the information furnished above is true and correct. The terms and conditions are acceptable to us.

Dated: .....

Name with Designation of Authorised Signatory & Seal of the Firm

लोक सभा सचिवालय  
(मुद्रण शाखा)

लोक सभा डायरियों के  
मुद्रण के लिए निविदा आमंत्रण सूचना

लोक सभा डायरियों के लिए प्रतिष्ठित, अनुभवी और उच्च कोटि मुद्रकों से दोहरी बोली प्रणाली के अधीन मुहरबंद निविदाएं आमंत्रित की जाती हैं। विधिवत रूप से भरे हुए विहित निविदा प्रपत्र सभी अपेक्षित दस्तावेजों सहित अपर निदेशक (मुद्रण), कमरा सं. 307, लोक सभा सचिवालय, संसदीय सौध, नई दिल्ली-110001 को भेजे जा सकते हैं। निविदा भेजने की अंतिम तिथि 14.10.2013 को 1500 बजे तक है। निविदा दस्तावेज आधिकारिक वेबसाइट <http://www.loksabha.nic.in> से डाउनलोड किए जा सकते हैं।

अपर निदेशक (मुद्रण)



**LOK SABHA SECRETARIAT  
(PRINTING SECTION)**

**NOTICE INVITING TENDER FOR PRINTING OF  
LOK SABHA DIARIES**

Sealed tenders in two bid systems are invited from reputed, experienced & quality Printers for printing and supply of Lok Sabha Diaries. The prescribed Tender Form duly filled in with all requisite documents may be sent to the Additional Director (Printing), Room No. 307, Lok Sabha Secretariat, Parliament House Annexe, New Delhi-110 001. The last date of submission of Tender is 14.10.2013 upto 1500 hrs. Tender Documents can be downloaded from official website <http://www.loksabha.nic.in>

**Additional Director (Printing)**