

LOK SABHA SECRETARIAT
(General Procurement Branch)

Telegrams : LOKSABHA, NEW DELHI
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PARLIAMENT HOUSE ANNEXE
NEW DELHI-110001

No. LAFEAS-GPB021/1/2020-GPB

Dated: 3 January, 2020

From,

Bhuvnesh Kala
Executive Officer

To

All Concerned

Subject: Procurement of various Bindery Items on urgent basis.

Dear Sir,


Lok Sabha Secretariat require following item as one time procurement. The firms interested and having their offices at Delhi / NCR and Holder of GST Number may quote the rate of items as per specifications and format given below.

Sl. No.	Name of the item	Specification	Quantity	Rate (Rs.) MRP (if any)	Offered Rate (in Rs.) (per Kg.)	% of GST
01.	Wooden Charcoal	Good Quality	40 Kgs.			
02.	Maida Lei, Readymade	Good Quality	225 Kgs.			

2. Bidder must agree that in case of incomplete or inferior quality of item or the supply is not completed in time, the Secretariat reserves the right to cancel the supply order with suitable penalty.

3. Quotation may be submitted by hand in sealed envelope in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi-110001 by **7th January, 2020** (up to 1500 hours) addressed to the Deputy Secretary, General Procurement Branch, Room No. 408, Parliament House Annexe, New Delhi-110001.

Yours sincerely,


3-1-2020

Executive Officer
Phone No. 23034410
23034408