

**LOK SABHS SECRETARIAT
(GENERAL PROCUREMENT BRANCH)**

No. 8/Misc/2016/GPB

Dated the 2nd September 2016

From
General Procurement Branch

To
All Concerned

Subject: Procurement of paper envelope (as per sample).

Sir,

The under mentioned item is required by this Secretariat, as per details given below:

Sl. No.	Name of the item	Qty. (Nos.)	MRP, if any, of one unit	% VAT	Offer Rate
01.	Paper Envelope (9x 6 ½ inch) (as per sample)	25000			

2. The firms, interested and having offices at Delhi / NCR, are, therefore, requested to submit quotation only after examining the sample of plastic disc available with General Procurement Branch, Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 110 001 latest by 13.09.2016.

Yours sincerely,

Sd/-

EXECUTIVE OFFICER
Ph. Nos. 23034410