

**PARLIAMENT OF INDIA**  
**(JOINT RECRUITMENT CELL)**

**Subject: Preparation, Supply and Processing of OMR sheets.**

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Joint Recruitment Cell, Lok Sabha Secretariat has notified the vacancies for the post of Stenographer in Lok Sabha Secretariat *vide* Advt. No. 5/2014. The Preliminary Examination for the said post is scheduled to be held on 31.05.2015 in about 13 schools as detailed below:-

<b>Examination</b>	<b>Date</b>	<b>Duration</b>	<b>Approximate no. of candidates</b>
<b>Stenographer (English/Hindi)</b>	<b>31.05.2015 (Sunday)</b>	<b>11.00 A.M. to 11.50 A.M. (50 minutes)</b>	<b>6444</b>

2. Sealed quotations are accordingly invited from authorised information (data) processing companies/agencies for designing and printing of OMR Sheets, Barcode printing on OMR sheets, scanning and processing of OMR sheets and generation of statements of marks obtained by candidates.

3. It may be noted that for scanning of OMR sheets and printing of statements of marks, the company/agency shall charge only in respect of actual number of candidates appearing in the examination. The processing work of OMR sheets will be done in Parliament House Annexe. In addition to the above, all possible help to Joint Recruitment Cell will have to be rendered from time to time in smooth processing of data pertaining to the examination for recruitment to the above post.

4. No form has been prescribed for submission of quotations. The interested parties may, therefore, submit the quotations on their letter head along with the brief report of similar work done in the past, if any, inter-alia quoting the amount, both in words and figures and other terms and conditions.

5. Quotations should be submitted in a sealed envelope addressed to **Additional Director, Room No. 148, Parliament House Annexe, New Delhi - 110001** latest by **07.05.2015**.

**BY ORDER**  
**01.05.2015**