**DETAILS OF RECEIPT OF APPLICATION FORM**

(To be filled-in by the Institute)

|  |  |
| --- | --- |
| Mode of Receipt | By Hand/ By e-mail |
| Date of Receipt | d | d | m | m | y | y | y | y |  |  |
| Time of Receipt |  |  | : |  |  | a | m | / | p | m |
| No. of Receipt |  |  |  |  |  |  |  |  |  |  |
| Ref. Number |  |  |  |  |  |  |  |  |  |  |

**APPLICATION FORM**

**IMPRTANT:**

Paste Recent Passport Size Photograph

**Kindly go through the Brochure of the course you wish to**

**pursue before filling-in the application form**

Choose the course you wish to pursue by ticking (√) in the box against the

course of your choice.

Advanced Certificate Course in:

* Parliamentary Institutions and Procedures (ACC-PIP)
* Constitutional Law (ACC-CL)

Basic Certificate Course in:

* Financial Business in Parliament
* Electoral System in India
* Parliamentary Privileges
* Evolution of Parliamentary Practices and Procedures
* Legislative Process in India

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1. Name (Mr./Miss/Mrs.) …………………………………………………………………..

2. Name of Mother/ …………………………………………………………………..

 Father/ Husband

3. Date of Birth …………………………………………………………………..

4. Nationality …………………………………………………………………..

5. Address for …………………………………………………………………..

 Communication

 …………………………………………………………………..

 …………………………………………………………………..

6. Contact Number (1) ……………………………….. (2) …….…………………...

7. E-mail …………………………………………………………………..

8. Academic qualifications:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Examination Passed**  | **Subjects** | **Board/ University**  | **Year of Passing**  | **Percentage of Marks**  | **Class / Division** |
| Matriculation |  |  |  |  |  |
| 12th/ Intermediate |  |  |  |  |  |
| Any Other Exam |  |  |  |  |  |

9. Undertaking

I have carefully read the terms and conditions as contained in the Information Brochure for the Course(s) and agree to abide by the same.

Place: …………………..

Date: ……………………

 Signature of the Applicant

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**(FOR OFFICE USE ONLY)**

Remarks of the Course Coordinator, if any

……………………………………………………………

……………………………………………………………

Course Coordinator

Fee received vide Receipt No./ Cheque No./ NEFT Transaction No. .........................................

............................................................. Dated ...........................................

Roll No. of the Candidate: .......................................................

 F&A Section

Director-General