

LOK SABHA SECRETARIAT

FAX: 23010756

(GENERAL PROCUREMENT BRANCH)

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

Ref. No. LAFEAS-GPB018(15)/05/2020-GPB

Dated: 08.06.2020

From

Rakesh Kumar Chhabra
Executive Officer

To

All Concerned

Subject: Procurement of Misc. Items for Lok Sabha Secretariat on urgent basis.

Dear Sir,

Lok Sabha Secretariat requires following items on urgent basis. The firms having their offices at Delhi / NCR and GST Number may quote the rate of items, as per the format given below.

Sl. No.	Name of item	Qty.	MRP/ if any	Name of Brand	Offer Rate	% of GST
1.	Face Mask, 3 layer, Price-Range upto Rs. 10/-	500 Nos.				
2	Face Mask, Cotton, White reusable, upto Rs. 40/-	20 Nos.				
3	Surgical gloves use & throw, upto Rs. 6/- per pair	250 Pairs				
4	Hand Sanitizer, IPA 70%, 100 ml upto Rs. 50/-	50 Nos.				
5	Cotton hand gloves white, wahsable, upto Rs. 40/- per pair	20 Nos.				
6	Soap, Lifebuoy, 50 gm, upto Rs. 12/- each	10 Nos.				

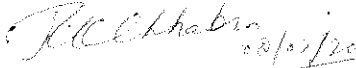
2. The items are recurring items and the quantity mentioned is tentative. Procurement will be made on actual requirement basis.

3. Rates should be quoted F.O.R. basis (Free delivery at site) and should be valid for a period of ninety days from the date of awarding the order.

4. On award of contract/order, the selected firm is bound to supply the material as per specification or else appropriate action may be initiated against the firm.

5. Firms are required to quote the items which are readily available in the market as the supply is required immediately or within two days after confirming the order.

6. Quotation may be submitted either by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi - 11 00 01 by 12.06.2020 upto 1600 hrs. addressed to the Executive Officer, General Procurement Branch or to the E-mail: krish.chandra@sansad.nic.in


(RAKESH KUMAR CHHABRA)
EXECUTIVE OFFICER
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