

LOK SABHA SECRETARIAT
(GENERAL PROCUREMENT BRANCH)

FAX: 23010756

PARLIAMENT HOUSE ANNEXE

NEW DELHI-110001
Dated: 05.10.2020

Ref. No. LAFEAS-GPB018(18)/33/2020-GPB

From

Rakesh Kumar Chhabra
Executive Officer
General Procurement Branch

To

All Concerned


Subject: **Procurement of Empty Spray Bottle (2000ml) of Good Quality for Lok Sabha Secretariat.**

Dear Sir/Madam,

Lok Sabha Secretariat requires **Empty Spray Bottle of Good Quality**. Firms having their offices at Delhi / NCR and GST Number Holder may quote the rate of item, as per specification/format given below.

Sl. No.	Name of item	Brand	Qty.	MRP, if any	Offer Rate (in Rs.)	% of GST
1.	Empty Spray Bottle of Good Quality, 2000 ml		50 Nos.			

2. The quantity mentioned is tentative. Procurement will be made on actual requirement basis.
3. Rates should be quoted on F.O.R. basis (Free delivery at site) and should be valid for 180 days after award of letter.
4. On award of contract/order, the selected firm is bound to supply the material as per specification/brand/quality or else appropriate action may be initiated against the firm.
5. Without mentioning **Brand, MRP and GST** of the item, quotation shall be treated as invalid quotation.
6. Quotation may be submitted either by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi - 11 00 01 by 07.10.2020 up to 1400 hrs. addressed to the Executive Officer, General Procurement Branch or at Official E-mail: gpb-iss@sansad.nic.in.


(RAKESH KUMAR CHHABRA)
EXECUTIVE OFFICER
Phone No. 23034410