

LOK SABHA SECRETARIAT

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

(GENERAL PROCUREMENT BRANCH)

Ref. No. GPB022/22/2020-GPB

Dated: 14.10.2020

From

Rakesh Kumar Chhabra
Executive Officer

To

All Concerned


Subject: Procurement of Colin for Lok Sabha Secretariat on urgent basis.

Dear Sir,

Lok Sabha Secretariat requires following item on urgent basis. The firms having their offices at Delhi / NCR and GST Number may quote the rate of items, as per the format given below.

Sl. No.	Name of item	Qty. Nos.	MRP/ if any	Offer Rate	% of GST
1.	Colin, 500 ML	150 nos.			

1. The items are recurring items and the quantity mentioned is tentative. Procurement will be made on actual requirement basis.
2. Rates should be quoted F.O.R. basis (Free delivery at site) and should be valid for a period of ninety days from the date of awarding the order.
3. On award of contract/order, the selected firm is bound to supply the material as per specification or else appropriate action may be initiated against the firm.
4. Quotation submitted by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 11 00 01 by 15.10.2020 upto 1700 hrs. addressed to the Executive Officer, General Procurement Branch.


14/10/20
(RAKESH KUMAR CHHABRA)
EXECUTIVE OFFICER
PHONE NOS. 23034408/4410