

LOK SABHA SECRETARIAT

F.No: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

(GENERAL PROCUREMENT BRANCH)

Ref. No. LAFEAS-GPB021(7)/2020-GPB

Dated: 24.11.2020

From

Bhuvnesh Kala
Under Secretary

To

All Concerned

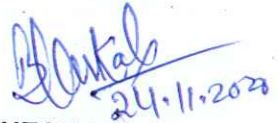
Subject: Procurement of Stitching Wire No. 18 and Blue Cover Paper for Lok Sabha Secretariat on urgent basis.

Dear Sir,

Lok Sabha Secretariat requires following items on urgent basis. The firms having their offices at Delhi / NCR and GST Number may quote the rate of items, as per the format given below.

Sl. No.	Name of item	Qty.	MRP/ if any	Offer Rate	% of GST
1.	Stitching Wire No. 18 (900 gm in each coil) rust free	10 pkts.			
2	Blue Cover Paper, 22x28 inch, 100 GSM in Gross (144 sheets in each gross	20 Gross			

- The items are recurring items and the quantity mentioned is tentative. Procurement will be made on actual requirement basis.
- Rates should be quoted F.O.R. basis (Free delivery at site) and should be valid for a period of ninety days from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material as per specification or else appropriate action may be initiated against the firm.
- Firms are required to quote the items which are readily available in the market as the supply is required immediately or within two days after confirming the order.
- Quotation may be submitted **by hand in a sealed cover** in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 11 00 01 **by 02.12.2020 upto 1600 hrs.** addressed to the Under Secretary, General Procurement Branch. Quotations submitted through E-mail and any other means will not be accepted.


24.11.2020

(BHUVNESH KALA)
UNDER SECRETARY
PHONE NOS. 23034408/4410