

LOK SABHA SECRETARIAT

FAX:23010756

(GENERAL PROCUREMENT BRANCH)

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

Ref. No. LAFEAS-GPB018(18)/15/2021

Dated: 11.02.2021

From

Bhuvnesh Kala
Under Secretary

To

All Concerned

Subject: Procurement of Plastic Token (as per sample) for Lok Sabha Secretariat.

Dear Sir,

Lok Sabha Secretariat requires Plastic Token (as per sample). The firms having their offices at Delhi / NCR and GST Number Holder may quote the rate of item, as per the format given below.

Sl. No.	Name of item	Qty.	MRP, if any	Offer Rate	% of GST
1.	Plastic Token (as per sample) with engraved number from Sl. No. 201 to 400, Round Shape with 4 cm dia	200 Nos.			

2. The quantity mentioned is tentative. Procurement will be made on actual requirement basis. Before quoting rate of the item, firms are requested to visit General Procurement Branch to examine the sample of above item on or before 13.02.2021 by 1400 hrs and offer the rate on the letter pad.

3. Rates should be quoted on F.O.R. basis (Free delivery at site) and should be valid for a period of ninety days from the date of awarding the order.

4. On award of contract/order, the selected firm is bound to supply the material as per sample/requirement/specification or else appropriate action may be initiated against the firm.

5. Quotation may be submitted by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 11 00 01 by 13.02.2021 upto 1600 hrs. addressed to the Under Secretary, General Procurement Branch.


UNDER SECRETARY

Phone No. 23034410

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