

LOK SABHA SECRETARIAT

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

(GENERAL PROCUREMENT BRANCH)

Ref. No. LAFEAS-GPB018(18)/17/2021

Dated: 13.02.2021

From

Rakesh Kumar Chhabra
Executive Officer

To

All Concerned

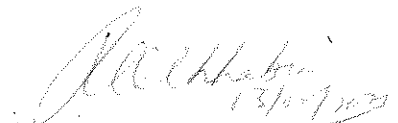
Subject: Procurement of Adhesive Sticker, A-4 Size for Lok Sabha Secretariat.

Dear Sir/Madam,

Lok Sabha Secretariat requires **Adhesive Sticker, A-4 Size on urgent basis**. Firms having their offices at Delhi / NCR and GST Number Holder may quote the rate of item, as per specification/format given below.

Sl. No.	Name of item	Qty.	MRP, if any	Offer Rate (in Rs.)	% of GST
1.	Adhesive Sticker, A-4 Size 12 stickers in each A-4Sheet (100 sheets in each pkt)	05 Pkts			

2. The quantity mentioned is tentative. Procurement will be made on actual requirement basis.
3. Rates should be quoted on F.O.R. basis (Free delivery at site) and should be valid till 90 days from the the finalization of Order/Supply of Item.
4. On award of contract/order, the selected firm is bound to supply the material as per specification or else appropriate action may be initiated against the firm.
5. Quotation may be submitted by either by Hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 11 00 01 by 15.02.2021 up to 1600 hrs. or by e-mail rakesh.chhabra19@sansad.nic.in addressed to the Executive Officer, General Procurement Branch.



EXECUTIVE OFFICER
Phone No. 23034410