

LOK SABHA SECRETARIAT

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

No.LAFEAS-GPB017(13)/1/2021-GPB

Dated the 16th February, 2021

From

Rakesh Kumar Chhabra
Executive Officer

To

All concerned

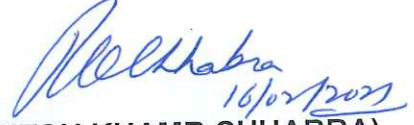
Subject : Procurement of Pink Colour Photocopier Paper(A4 size, 75 GSM)

Dear Sir/Madam,

Lok Sabha Secretariat requires following item on urgent basis. Firms having their offices at Delhi/NCR and GST Number Holder may quote the rate of item, as per specifications and format given below :

Sl. No.	Name of the Item with specification	Quantity required	Rate(Rs.) MRP, if any	Offer Rate Per Ream (in Rs.)	% of GST	Name of Brand
1.	Pink Colour Photocopier Paper (A4 size 75 GSM)	100 Reams				

- The quantity mentioned is tentative. Procurement will be made on actual requirement basis.
- Rates should be quoted on F.O.R. basis(Free delivery at site) and should be valid for a period of **Ninety Days(90)** from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material as per Brand quoted by the firm and size and specifications of the Secretariat or else appropriate action may be initiated against the firm.
- Sealed Quotation may be submitted by email to rakesh.chhabra19@sansad.nic.in by hand in Room No.408, 4th Floor, Parliament House Annexe, New Delhi-110001 by **22.02.2021(upto 1700 hours)** addressed to the **Executive Officer, General Procurement Branch, Room No.408, Parliament House Annexe, Lok Sabha Secretariat-110001.**


(RAKESH KUAMR CHHABRA)
EXECUTIVE OFFICER,
PHONES: 23034408/2305437