

LOK SABHA SECRETARIAT

FAX: 23010756

(GENERAL PROCUREMENT BRANCH)

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

Ref. No. LAFEAS-GPB018(18)/27/2021

Dated: 11.03.2021

From

Rakesh Kumar Chhabra
Executive Officer

To

All Concerned

Subject: Procurement of Digital Clocks of Rectangular Shape displaying Time at both Sides for Lok Sabha Secretariat on most urgent basis.

Dear Sir,

Lok Sabha Secretariat requires Digital Clocks of Reputed Brand on most urgent basis. The firms having their offices at Delhi / NCR and GST Number may quote the rate of item, as per the format given below.

Sl. No.	Name of item	Qty.	Name of Brand	MRP, if any	Offer Rate	% of GST
1.	Digital Clocks, Rectangular Shape, Displaying Time at both sides	02 Nos.				

2. The quantity mentioned is tentative. Procurement will be made on actual requirement basis. Before quoting rate of the item, firms are advised to quote the rate of the item which is readily available in the market. Clocks may be procured as per approval of the Competent Authority.

3. Rates should be quoted on F.O.R. basis (Free delivery at site) and should be valid for a period of ninety days from the date of awarding the order.

4. On award of contract/order, the selected firm is bound to supply the material as per sample/requirement/specification or else appropriate action may be initiated against the firm.

5. Quotation may be submitted either by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 11 00 01 by 12.03.2021 upto 1200 Noon addressed to the Executive Officer, General Procurement Branch or by e mail : rakesh.chhabra19@sansad.nic.in


EXECUTIVE OFFICER
Phone No. 23034408