

LOK SABHA SECRETARIAT

FAX: 23010756

(GENERAL PROCUREMENT BRANCH) PARLIAMENT HOUSE ANNEXE  
NEW DELHI-110 001

Ref. No. LAFEAS-GPB017(15)/3/2021-GPB

Dated: 22.03.2021

From

Rakesh Kumar Chhabra  
Executive Officer

To

All Concerned

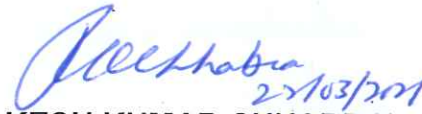
Subject: Procurement of Magnetic Pin Holder for Lok Sabha Secretariat.

Dear Sir,

Lok Sabha Secretariat requires Pin O Clip Magnetic Pin O Clip Holder on urgent basis. The firms having their offices at Delhi / NCR and GST Number may quote the rate of item, as per the format given below.

Sl. No.	Name of item	Qty.	MRP/ if any	Name of Brand	Offer Rate	% of GST
1.	Pin O Clip Magnetic Pin O Clip Holder Material – Plastic Dimension – 6 cm Colour – Assorted Covering material of cushion - Cotton	100 Nos.				

2. The item is recurring item and the quantity mentioned is tentative. Procurement will be made on actual requirement basis.
3. Rate should be quoted F.O.R. basis (Free delivery at site) and should be valid for a period of **ninety days (3 months)** from the date of awarding the order.
4. On award of contract/order, the selected firm is bound to supply the material as per brand/specification or else appropriate action may be initiated against the firm.
5. Quotation may be submitted either by hand in Room No. 408, 4<sup>th</sup> Floor, Parliament House Annexe or by e-mail [rakesh.chhabra19@sansad.nic.in](mailto:rakesh.chhabra19@sansad.nic.in) by 1600 hrs. on 25.03.2021 addressed to the Executive Officer, General Procurement Branch.

  
(RAKESH KUMAR CHHABRA)  
EXECUTIVE OFFICER  
PHONE NOS. 23034408/4410