

LOK SABHA SECRETARIAT

(GENERAL PROCUREMENT BRANCH)

FAX: 23010756

PARLIAMENT HOUSE ANNEXE  
NEW DELHI-110 001  
Dated: 01.04.2021

Ref. No. LAFEAS-GPB018(18)/38/2021-GPB

From

Rakesh Kumar Chhabra  
Executive Officer

To

All Concerned

Subject: **Procurement of Fevicol Tube, Cotton White Tag and Audio Cassette for Lok Sabha Secretariat.**

Dear Sir/Madam,

Lok Sabha Secretariat requires following items on most urgent basis. Firms having their offices at Delhi / NCR and GST Number Holder may quote the rate of items, as per specification/format given below.

Sl. No	Name of item	Qty.	Brand	MRP	Offer Rate (in Rs.)	% of GST
1.	Fevicol Tube, 200 gm	10 Nos.				
2	Cotton white tag fastener, 150 mm (6 inch approx.) (25 tags in each bunch)	500 bunches				
3	Audio Cassettes, 90 mnts	60 Nos.				

- The quantity mentioned is tentative. Procurement will be made on actual requirement basis.
- Rates should be quoted on F.O.R. basis (Free delivery at site) and should be valid for 90 days from the date of Order/Supply.
- On award of contract/order, the selected firm is bound to supply the material as per specification by **12.04.2021 positively** or else appropriate action may be initiated against the firm.
- Quotation may be submitted either by hand in Room No. 408, 4<sup>th</sup> Floor, Parliament House Annexe, New Delhi – 11 00 01 by 07.04.2021 up to 1600 hrs. addressed to the Executive Officer, General Procurement Branch or by e-mail: [rakesh.chhabra19@sansad.nic.in](mailto:rakesh.chhabra19@sansad.nic.in)

  
01/04/2021  
EXECUTIVE OFFICER  
Phone No. 23034410