

LOK SABHA SECRETARIAT
(General Procurement Branch)

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

No. 021/3/2021-GPB

Dated: 6th April, 2021

From,

Bhuvnesh Kala
Under Secretary

To

All Concerned

Subject: Procurement of Wooden Charcoal for Lok Sabha Secretariat.

Dear Sir,

Lok Sabha Secretariat require following items on urgent basis. The firms having their offices at Delhi / NCR and GST Number may quote the rate of items as per format given below.

Sl. No.	Name of the item	Quantity	Offered Rate (per Kg.) (in Rs.)	% of GST
1.	Wooden Charcoal	40 Kg.		

2. The items mentioned above are recurring items and the quantity mentioned is tentative, Procurement will be made on actual requirement basis.

4. Rates should be quoted on F.O.R. basis (free delivery at site) and should be valid for a period of **45 days** from the date of awarding the order.

5. On award of contract/order, the selected firm is bound to supply the material as per sample/requirement/specification or else appropriate action may be initiated against the firm.

4. Quotation may be submitted either by hand in sealed envelope in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi-110 001 by **8th April, 2021** addressed to the Executive Officer, General Procurement Branch or by email to rakesh.chhabra19@sansad.nic.in

Bhuvnesh Kala
6.4.2021

Under Secretary

Phone No. 23034408/ 4410