

LOK SABHA SECRETARIAT

(General Procurement Branch)

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

No. 021/8/2021-GPB

Dated: 20th July, 2021

From,

Rakesh Kumar Chhabra
Executive Officer

To

All Concerned

Sub.: Request for Quotation for Procurement of various Bindery items for use of Lok Sabha Secretariat.

Dear Sir,

Lok Sabha Secretariat require following items as one time procurement. The firms interested and having their offices at Delhi / NCR and Holder of GST Number may quote the rate of items as per specifications and format given below.

Sl. No.	Name of the item	Specification	Quantity (in Unit)	Brand (if any)	MRP (if any)	Offered Rate (per Unit)	% of GST
1.	5 Star Film	for screen printing exposure Width-2 feet Length - 9 mtrs. (Approx.) Good quality, from reputed Brand	01 Roll				
2.	Blue Ink	PVC (Matt) (in 500 gms packed) Good quality, from reputed Brand	01 Kg.				
3.	Red Ink	PVC (Matt) (in 500 gms packed) Good quality, from reputed Brand	01 Kg.				
4.	Polyester Cloth	Nylo Gold (50/80 No.) Good quality, from reputed Brand	03 Mtr				

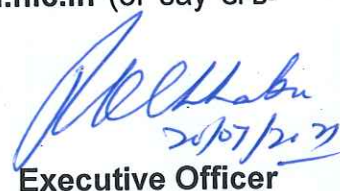
2. The items mentioned above are recurring items and the quantity mentioned is tentative, Procurement will be made on actual requirement basis.

3. The firm must quote the Brand name. Quotation without mentioning the brand name may not be considered.

4. Rates should be quoted on F.O.R. basis (free delivery at site) and should be valid for a period of **90 days** from the date of awarding the order.

5. On award of contract/order, the selected firm is bound to supply the material as per requirement/specification or else appropriate action may be initiated against the firm.

6. Quotation may be submitted either by hand in sealed envelope in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi-110 001 by **26th July, 2021 (upto 1600 hours)** addressed to the Executive Officer, General Procurement Branch, Parliament House Annexe, New Delhi-110001 or by email to **gpb-lss@sansad.nic.in** (or say **GPB-LSS@SANSAD.NIC.IN**).


20/07/2021

Executive Officer

Phone No. 23034408/ 4410