

**LOK SABHA SECRETARIAT
(GENERAL PROCUREMENT BRANCH)**

Ref. No. LAFEAS-GPB020(14)/34/2021-GPB

Dated: 18.08.2021

From

Rakesh Kumar Chhabra
Executive Officer

To

All Concerned

Subject: Procurement of Original Toner Cartridge of Lexmark and Samsung for Lok Sabha Secretariat .

Dear Sir,

Lok Sabha Secretariat requires following Toner Cartridges on urgent basis. The firms having their offices at Delhi / NCR and holder of GST Number may quote the rate of items, as per the format given below.

Sl. No.	Name of item	Qty.	MRP, if any	Offer Rate	% of GST
1.	Original black toner cartridge, 223H00 of Lexmark	05 Nos.			
2	Original black toner Cartridge, MLT-D-119S for Samsung Fax SCX-4521	02 Nos.			

2. The quantity mentioned is tentative. Procurement will be made on actual requirement basis.
3. Rates should be quoted on F.O.R. basis (Free delivery at site) and should be valid for a period of 45 days from the date of awarding the order.
4. On award of contract/order, the selected firm is bound to supply the material as per specification in **Original** or else appropriate action may be initiated against the firm.
5. Quotation may be submitted either by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 11 00 01 or by e-mail gpb-lss@sansad.nic.in by **19.08.2021 upto 1600 hrs.** addressed to the Executive Officer, General Procurement Branch.


18/08/2021

**(RAKESH KUMAR CHHABRA)
EXECUTIVE OFFICER
PHONE NOS. 23034408/4410**