

LOK SABHA SECRETARIAT

FAX: 23010756

**LOK SABHA SECRETARIAT
(GENERAL PROCUREMENT BRANCH)**

**PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001**

Ref. No. LAFEAS-GPB020(14)/7/2022-GPB

Dated: 04.02.2022

From

Rakesh Kumar Chhabra
Executive Officer

To

All Concerned

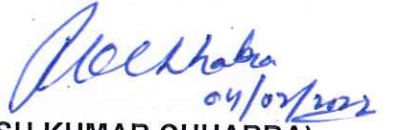
Subject: Procurement of Canon Genuine Color Cartridge for Lok Sabha Secretariat .

Dear Sir,

Lok Sabha Secretariat requires following Cartridges on urgent basis. The firms having their offices at Delhi / NCR and holder of GST Number may quote the rate of items, as per the format given below.

Sl. No.	Description of Toner Cartridges	Qty.	MRP, if any	Offer Rate in Rs.	% of GST
1	Canon 046 Black high yield toner cartridge for Canon Printer Model No. MF735Cx	01 No.			
2	Canon 046 Cyan high yield toner cartridge for Canon Printer Model No. MF735Cx	01 No.			
3	Canon 046 Magenta high yield toner cartridge for Canon Printer Model No. MF735Cx	01 No.			
4	Canon 046 Yellow high yield toner cartridge for Canon Printer Model No. MF735Cx	01 No.			

- The quantity mentioned is tentative. Procurement will be made on actual requirement basis.
- Rates should be quoted on F.O.R. basis (Free delivery at site) and should be valid for a period of 45 days from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material as per specification in **Original** or else appropriate action may be initiated against the firm.
- Quotation may be submitted either by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 11 00 01 or by e-mail gpb-iss@sansad.nic.in by **07.02.2022 upto 1500 hrs.** addressed to the Executive Officer, General Procurement Branch.


04/02/2022
**(RAKESH KUMAR CHHABRA)
EXECUTIVE OFFICER
PHONE NOS. 23034408/4410**