

LOK SABHA SECRETARIAT

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

(GENERAL PROCUREMENT BRANCH)

05.04.2022

From

**Rakesh Kumar Chhabra,
Executive Officer**

To

All Concerned

Subject : Procurement of various Bindery Items for the use of Lok Sabha Secretariat (copy of "Tender Notice" is enclosed)

The last date of submission of Bids on the above subject has been extended upto 11th April, 2022 (1500 hrs.). All other Terms & Conditions of the Tender will remain unchanged.

Yours faithfully,



**(RAKESH KUMAR CHHABRA)
EXECUTIVE OFFICER
Tel. No. 23034408/23034410**

LOK SABHA SECRETARIAT

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PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

No. 021/2/2022-GPB

Dated: 23rd March, 2022

From,

Rakesh Kumar Chhabra
Executive Officer
General Procurement Branch

To

All Concerned

Subject: Quotation for Procurement of various Bindery items for the use of Lok Sabha Secretariat.

Dear Sir/Madam,

Lok Sabha Secretariat require following item(s) as one time procurement. The dealing firms interested and having their offices at Delhi / NCR and Holder of GST Number may quote the rate of item(s) as per following:

Sl. No.	Details of the item	Quantity (in Unit)	Brand	Offered Rate (without GST)	% of GST extra (if any)
1.	Binding Cloth Colour: 200 mtr. - Light Green 100 mtr. - Red 1 Roll of 20 Mtrs, width-44", (Good Quality from reputed Brand)	300 Mtrs		₹ per mtr.	
2.	Thread Reel No. 2 - Colour - White Length 915 Mtrs. approx (Good Quality)	20 Pieces		₹ per piece	
3.	Reducer for screen printing 1000 ml. per bottle (Good Quality) with latest manufacturing date is essential	06 Bottles		₹ per bottle	

- The items mentioned above are recurring items and the quantity mentioned is tentative, Procurement will be made on actual requirement basis.
- Procurement of the above mentioned items will be met after approval of the sample/quality. The Firm is requested to submit the sample alongwith their Bid. Before quoting the rate of the items, firms may visit Rota Print Section (36, GRG Road, New Delhi ☎: 23035567) to examine the sample and offer the rate for the same.
- Rates should be quoted on F.O.R. basis (free delivery at site) and should be valid for a period of **90 days** from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material as per sample/requirement/specification failing which; appropriate action may be initiated against the firm.
- Sealed Quotation with sample** may be submitted by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi-110001 by **25th March, 2022 (upto 1300 hours)** addressed to the Executive Officer, General Procurement Branch, Parliament House Annexe, New Delhi-110001. Quotation received after due date and incomplete quotation will not be considered
- Lok Sabha Secretariat will have full and final authority to reject any/all offer(s) without assigning any reason thereof.

Rakesh Chhabra
23/03/2022
Executive Officer
☎: 23034408/ 4410