

**LOK SABHA SECRETARIAT**

(GENERAL PROCUREMENT BRANCH)

FAX: 23010756

PARLIAMENT HOUSE ANNEXE  
NEW DELHI-110001  
20.04.2022

F. No. LAFEAS-GPB021/3/2022-GPB

From

Rakesh Kumar Chhabra,  
Executive Officer

To

All Concerned

**Subject : Quotation for Procurement of Wire Stitching No. 24 (900 gms. Coil based rust resistant) for the use of Lok Sabha Secretariat**


Dear Sir/Madam,

Lok Sabha Secretariat require following item as one time procurement. The dealing firms interested and having their office at Delhu/NCR and Holder of GST Number may quote the rate of item as per following:

Sl. No.	Details of the item	Quantity	Brand	Offered rate (without GST)	% of GST extra (if any)
1	Wire Stitching No. 24 (900 gms. Coil based rust resistant)	08 Nos.			

- The item mentioned above are recurring item and the quantity mentioned is tentative, procurement will be made on actual requirement basis.
- Procurement of the above mentioned item will be met after approval of the sample/quality. The Firm is requested to submit the sample alongwith their Bid. Before quoting the rate of the item, firms may visit Rota Print Section (36, GRG Road, New Delhi Tel No. 23035567) to examine the sample and offer the rate for the same.
- Rate should be quoted on F.O.R. basis 9free delivery at site and should be valid for a period of 90 days from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material as per requirement/specification falling which; appropriate action may be initiated against the firm.
- Sealed Quotation with sample may be submitted by hand in Room No. 408, 4<sup>th</sup> Floor, Parliament House Annexe, New Delhi by 26<sup>th</sup> April, 2022(upto 1700 hrs.) addressed to the Executive Officer, General Procurement Branch, Parliament House Annexe, New Delhi – 110001. Quotation received after due date and incomplete quotation will not be considered.
- Lok Sabha Secretariat will have full and final authority to reject any/all offer(s) without assigning any reason thereof.

Yours faithfully,

  
20.04/2022  
(RAKESH KUMAR CHHABRA)  
EXECUTIVE OFFICER  
Tel. No. 23034408/23034410