

## LOK SABHA SECRETARIAT

FAX: 23010756

No. LAFEA-GPB031/18/2022-GPB

PARLIAMENT HOUSE ANNEXE

NEW DELHI-110 001

Dated 22<sup>nd</sup> June, 2022

From

Shalini Nayyar  
Executive Officer

To

All Concerned

**Subject:-Quotation for inviting of samples of Leather Bags and Pens for Lok Sabha Secretariat.**

Sir/Madam,

Lok Sabha Secretariat require samples of Leather Bags and Pens in the following price rage. All concerned having their offices at Delhi NCR and GST holder may kindly offer their rates alongwith samples as per the format given below.

| Sl. No. | Name of Items | Qty.    | Price Rage in (Rs.) | M.R.P | Offered Rate (Rs.) | GST% |
|---------|---------------|---------|---------------------|-------|--------------------|------|
| 1       | Leather Bag   | 70 nos. | 1200/- to 1500/-    |       |                    |      |
| 2.      | Pens          | 70 nos. | 150/- to 250/-      |       |                    |      |

1. You are, therefore, requested to submit sealed quotation/bid along with samples of the above items as per given format at the earliest or positively by the 04<sup>th</sup> July, 2022.
2. Quotations received after due date, without samples /rates will not be entertained.
3. Quotations should be address to the Executive Officer, Lok Sabha Secretariat, Room no. 408, Parliament House Annexe, New Delhi-110001.

Yours faithfully,

*Shalini*  
22/6/22

Executive Officer

Phone no. 011- 23034408

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