

LOK SABHA SECRETARIAT

(GENERAL PROCUREMENT BRANCH)

FAX: 23010756

PARLIAMENT HOUSE ANNEXE  
NEW DELHI-110 001

24.06.2022

F. No. LAFEAS-GPB036/29/2022-GPB

From

Rakesh Kumar Chhabra,  
Executive Officer

To

All Concerned

Subject : Quotation for Procurement of Big size Umbrella/Garden Umbrella for the use of Lok Sabha Secretariat

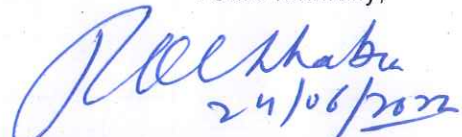
Dear Sir/Madam,

Lok Sabha Secretariat requires the following item as one time procurement. The dealing firms and having their office at Delhi/NCR and Holder of GST Number may quote the rate of item, as under:

Sl. No.	Details of the item	Quantity	Specification of Umbrella	Offered rate (without GST)	% of GST extra (if any)
1	Big size Umbrella/Garden Umbrella with Base Stand good quality,	01 No.	Size of Umbrella (Length of Ribs) – 100cm; Fabric – Nylon Water resistant; Material of the pole – Aluminium; Minimum number of ribs -6; Material of base stand – Iron; Length of pole of stand – 8Feet; Fabric colour – Multicolour/Green/Red; size and shape of base of stand - Square		

- The item mentioned above is recurring item and the quantities mentioned are tentative, procurement will be made on actual requirement basis.
- Procurement of the above mentioned item will be met after approval of the sample/quality. **The Firms are requested to submit sample picture of umbrella alongwith their Bid for approval.**
- Rate should be quoted on F.O.R. basis free delivery at site and should be valid for a period of 60 days from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material as per requirement/specification. If the materials is found to be of a substandard (inferior quality)/substitute and not confirming to the required specifications, the bidders/firms will not have to replace the same with genuine ones but they are also liable to be blacklisted.
- Sealed Quotation with sample** may be submitted by hand in Room No. 408, 4<sup>th</sup> Floor, Parliament House Annexe, New Delhi by **30<sup>th</sup> June, 2022(upto 1700 hrs.)** addressed to the Executive Officer, General Procurement Branch, Parliament House Annexe, New Delhi – 110001. Quotation received after due date and incomplete quotation will not be considered.
- Lok Sabha Secretariat will have full and final authority to reject any/all offer(s) without assigning any reason thereof.

Yours faithfully,

  
24/06/2022  
(RAKESH KUMAR CHHABRA)  
EXECUTIVE OFFICER  
Tel. No. 23034408/23034410