

LOK SABHA SECRETARIAT

Extension of time period

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

(GENERAL PROCUREMENT BRANCH)

Ref. No. LAFEAS-GPB018(18)/39/2022-GPB

Dated: 29.06.2022

From

Shalini Nayyar
Executive Officer

To

All Concerned

Subject: Procurement of Misc. items for Lok Sabha Secretariat. Dear

Sir/Madam,

Lok Sabha Secretariat requires following items as per sample and specifications on urgent basis. The firms having their offices at Delhi / NCR and GST Number may quote the rate of items, as per the format given below.

Sl.No.	Description of Item	Qty.
1	Cloth Napkin, Damask, White Color, Size 21x 21 inches	500 Nos.
2.	Balti for Dal Service, capacity 350 ml - 375 ml	75 Nos.
3	Flower Bud Vase, Ceramic white color vase	15 Nos.
4	Designer Thali set with Katori, SS, Strong and durable	100 Nos.
5	Service set bowl with wooden base for serving different type of chutneys, vinegar onion and achaar on table	15 Sets
6	Ethnic marble square tray with bowls for serving mouth freshener	02 Nos.

- The quantity mentioned is tentative. Procurement will be made on actual requirement basis.
- Rates should be quoted on F.O.R. basis (Free delivery at site) and should be valid for a period of thirty days from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material as per specification/sample or else appropriate action may be initiated against the firm. One sample of each item is required for approval of the Competent Authority before executing the whole supply.
- Quotation may be submitted by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi - 11 00 01 by 07.07.2022 upto 1800 hrs. addressed to the Executive Officer, General Procurement Branch.

(SHALINI NAYYAR)
EXECUTIVE OFFICER
PHONE NOS. 23034408/4410