

LOK SABHA SECRETARIAT

FAX:23010756

GENERAL PROCUREMENT BRANCH

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

Ref.: No. LAFEAS-GPB020(14)/31/2022

Dated 24.11.2022

From

Executive Officer
General Procurement Branch
Lok Sabha Secretariat

To

All Concerned

Subject: Quotation for the procurement of KOT machine consumables for Lok Sabha Secretariat.

Dear Sir/Madam,

I am directed to state that Lok Sabha Secretariat intends to procure machine consumable item on recurring basis. The firms having their offices at Delhi / NCR may quote rates as per the format given below:

Sl.No.	Description of machine consumables	Qty.	Offer Rate	% of GST	Validity of rate (in year)
1	Printed Duplex Paper Roll (75 mm) (1+1) approx. 40 mtrs. For KOT Printer EPSON TMU220(Dot Matrix	100 Nos.			

2. The item is procured on recurring basis as per Secretariat demand.
3. Rate is for F.O.D (free delivery at site). The selected firm is bound to supply the material immediately after getting the supply order.
4. Items to be supplied should be as per specifications mentioned above. If any item found inferior or not as per specifications,, the firm is bound to replace whole supply with genuine materials as per specifications required by the Secretariat. No advance payment will be made against the issue of supply order.
5. Quotation may be submitted either **by hand or by e-mail gpb-lss@sansad.nic.in** addressed to Executive Officer, General Procurement Branch, Room No. 408, Parliament Annexe, New Delhi-110001 **by 05.12.2022 (1700 hrs.)**. **The tender reference number must be mentioned on the envelope.**

Shalini
24/11/22

EXECUTIVE OFFICER
Tel.No. 23034410