

Bid Document

| Bid Details | |
|--|---|
| Bid End Date/Time | 10-11-2022 13:00:00 |
| Bid Opening Date/Time | 10-11-2022 13:30:00 |
| Bid Offer Validity (From End Date) | 65 (Days) |
| Ministry/State Name | Lok Sabha Secretariat |
| Department Name | Na |
| Organisation Name | N/a |
| Office Name | New Delhi-110001 |
| Total Quantity | 109 |
| Item Category | OEM / Compatible Cartridge / Consumable (Q2) |
| MSE Exemption for Years of Experience and Turnover | No |
| Startup Exemption for Years of Experience and Turnover | No |
| Document required from seller | OEM Authorization Certificate, Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled | Yes |
| RA Qualification Rule | H1-Highest Priced Bid Elimination |
| Primary product category | OEM / Compatible Cartridge / Consumable |
| Time allowed for Technical Clarifications during technical evaluation | 2 Days |
| Evaluation Method | Total value wise evaluation |

EMD Detail

| | |
|---------------|---------------------|
| Advisory Bank | State Bank of India |
| EMD Amount | 21000 |

ePBG Detail

| | |
|-------------------------------------|---------------------|
| Advisory Bank | State Bank of India |
| ePBG Percentage(%) | 3.00 |
| Duration of ePBG required (Months). | 4 |

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

DDO, Lok Sabha
Lok Sabha Secretariat, New Delhi-110001,
(V.k. Shailon)

Splitting

Bid splitting not applied.

MSE Purchase Preference

| | |
|-------------------------|----|
| MSE Purchase Preference | No |
|-------------------------|----|

Details of the Competent Authority for MSE

| | |
|--|--|
| Name of Competent Authority | N.K. Jha |
| Designation of Competent Authority | Director |
| Office / Department / Division of Competent Authority | Lok Sabha Secretariat |
| CA Approval Number | 20(14)/40/2022-GPB |
| Competent Authority Approval Date | 31-10-2022 |
| Brief Description of the Approval Granted by Competent Authority | Direction has been issued to procure demanded cartridges of OEM Category |

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

MII Purchase Preference

| | |
|-------------------------|----|
| MII Purchase Preference | No |
|-------------------------|----|

Details of the Competent Authority for MII

| | |
|--|--|
| Name of Competent Authority | N.K. Jha |
| Designation of Competent Authority | Director |
| Office / Department / Division of Competent Authority | Lok Sabha Secretariat |
| CA Approval Number | 20(14)/40/2022-GPB |
| Competent Authority Approval Date | 31-10-2022 |
| Brief Description of the Approval Granted by Competent Authority | Direction has been issued to procure demanded cartridges of OEM Category |

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

1. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

OEM / Compatible Cartridge / Consumable (15 pieces)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

[* As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|--|
| Specification | Type of Replacement Cartridge/Consumable | Toner |
| | Product Class of Replacement Cartridge/Consumable | OEM |
| | Print Color of Replacement Cartridge/Consumable | Magenta |
| | Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable | HP |
| | Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable | HP |
| | Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable | HP Color LaserJet MFP M477fdw Printer, HP Color LaserJet MFP M477fnw Printer, HP Color LaserJet Pro M452dw Printer, HP Color LaserJet Pro M452nw Printer, HP Color LaserJet Pro MFP M377dw Printer |
| | Model Number of Replacement Cartridge/Consumable offered | HP 410A Black Original LaserJet Cartridge - CF410A, HP 410A Cyan Original LaserJet Cartridge - CF411A, HP 410A Magenta Original LaserJet Cartridge - CF413A, HP 410A Yellow Original LaserJet Cartridge - CF412A |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Brij Mohan | 110001,Lok Sabha Secretariat 408, Parliament House Annexe New Delhi.110001 | 15 | 15 |

OEM / Compatible Cartridge / Consumable (15 pieces)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications* [As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|--|
| Specification | Type of Replacement Cartridge/Consumable | Toner |
| | Product Class of Replacement Cartridge/Consumable | OEM |
| | Print Color of Replacement Cartridge/Consumable | Black |
| | Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable | HP |
| | Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable | HP |
| | Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable | HP Color LaserJet MFP M477fdw Printer, HP Color LaserJet MFP M477fnw Printer, HP Color LaserJet Pro M452dn Printer, HP Color LaserJet Pro M452dw Printer, HP Color LaserJet Pro MFP M377dw Printer |
| | Model Number of Replacement Cartridge/Consumable offered | HP 410A Black Original LaserJet Cartridge - CF410A |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Brij Mohan | 110001,Lok Sabha Secretariat 408, Parliament House Annexe New Delhi.110001 | 15 | 15 |

OEM / Compatible Cartridge / Consumable (15 pieces)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

* [As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|--|
| Specification | Type of Replacement Cartridge/Consumable | Toner |
| | Product Class of Replacement Cartridge/Consumable | OEM |
| | Print Color of Replacement Cartridge/Consumable | Cyan |
| | Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable | HP |
| | Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable | HP |
| | Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable | HP Color LaserJet MFP M477fdw Printer, HP Color LaserJet MFP M477fnw Printer, HP Color LaserJet Pro M452dn Printer, HP Color LaserJet Pro M452dw Printer, HP Color LaserJet Pro M452nw Printer, HP Color LaserJet Pro MFP M377dw Printer |
| | Model Number of Replacement Cartridge/Consumable offered | HP 410A Cyan Original LaserJet Cartridge - CF411A |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|---------|----------|---------------|
|-------|-----------------------------|---------|----------|---------------|

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Brij Mohan | 110001,Lok Sabha Secretariat 408, Parliament House Annexe New Delhi.110001 | 15 | 15 |

OEM / Compatible Cartridge / Consumable (15 pieces)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

[* As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|--|
| Specification | Type of Replacement Cartridge/Consumable | Toner |
| | Product Class of Replacement Cartridge/Consumable | OEM |
| | Print Color of Replacement Cartridge/Consumable | Yellow |
| | Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable | HP |
| | Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable | HP |
| | Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable | HP Color LaserJet MFP M477fdw Printer, HP Color LaserJet MFP M477fnw Printer, HP Color LaserJet Pro M452dn Printer, HP Color LaserJet Pro M452dw Printer, HP Color LaserJet Pro M452nw Printer, HP Color LaserJet Pro MFP M377dw Printer |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Brij Mohan | 110001,Lok Sabha Secretariat 408, Parliament House Annexe New Delhi.110001 | 15 | 15 |

OEM / Compatible Cartridge / Consumable (3 pieces)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications* [As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|--|
| Specification | Type of Replacement Cartridge/Consumable | Toner |
| | Product Class of Replacement Cartridge/Consumable | OEM |
| | Print Color of Replacement Cartridge/Consumable | Cyan |
| | Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable | HP |
| | Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable | HP |
| | Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable | HP LaserJet Pro 200 Color M251n Printer, HP LaserJet Pro 200 Color M251nw Printer, HP LaserJet Pro 200 M276n Clr Multifunction Printer, HP LaserJet Pro 200 M276nw Clr Multifunction Printer |
| | Model Number of Replacement Cartridge/Consumable offered | HP 131A Cyan Original LaserJet Toner Cartridge - CF211A |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Brij Mohan | 110001,Lok Sabha Secretariat 408, Parliament House Annexe New Delhi.110001 | 3 | 15 |

OEM / Compatible Cartridge / Consumable (3 pieces)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

[* As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|--|
| Specification | Type of Replacement Cartridge/Consumable | Toner |
| | Product Class of Replacement Cartridge/Consumable | OEM |
| | Print Color of Replacement Cartridge/Consumable | Yellow |
| | Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable | HP |
| | Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable | HP |
| | Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable | HP LaserJet Pro 200 Color M251n Printer, HP LaserJet Pro 200 Color M251nw Printer, HP LaserJet Pro 200 M276n Clr Multifunction Printer, HP LaserJet Pro 200 M276nw Clr Multifunction Printer |
| | Model Number of Replacement Cartridge/Consumable offered | HP 131A Yellow Original LaserJet Toner Cartridge - CF212A |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Brij Mohan | 110001,Lok Sabha Secretariat 408, Parliament House Annexe New Delhi.110001 | 3 | 15 |

OEM / Compatible Cartridge / Consumable (3 pieces)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

[* As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--------------------|----------------------------------|
|---------------|--------------------|----------------------------------|

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|---|--|
| Specification | Type of Replacement Cartridge/Consumable | Toner |
| | Product Class of Replacement Cartridge/Consumable | OEM |
| | Print Color of Replacement Cartridge/Consumable | Magenta |
| | Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable | HP |
| | Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable | HP |
| | Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable | HP LaserJet Pro 200 Color M251n Printer, HP LaserJet Pro 200 Color M251nw Printer, HP LaserJet Pro 200 M276n Clr Multifunction Printer, HP LaserJet Pro 200 M276nw Clr Multifunction Printer |
| | Model Number of Replacement Cartridge/Consumable offered | HP 131A Magenta Original LaserJet Toner Cartridge - CF213A |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Brij Mohan | 110001,Lok Sabha Secretariat 408, Parliament House Annexe New Delhi.110001 | 3 | 15 |

OEM / Compatible Cartridge / Consumable (10 pieces)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

[* As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|----------------------------------|
| Specification | Type of Replacement Cartridge/Consumable | Toner |

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|--|
| | Product Class of Replacement Cartridge/Consumable | OEM |
| | Print Color of Replacement Cartridge/Consumable | Yellow |
| | Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable | HP |
| | Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable | HP |
| | Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable | HP Color LaserJet Pro MFP M476dw Printer, HP Color LaserJet Pro MFP M476nw Printer |
| | Model Number of Replacement Cartridge/Consumable offered | HP 312A Yellow Original LaserJet Toner Cartridge - CF382A |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Brij Mohan | 110001,Lok Sabha Secretariat 408, Parliament House Annexe New Delhi.110001 | 10 | 15 |

OEM / Compatible Cartridge / Consumable (30 pieces)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

* [As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|----------------------------------|
| Specification | Type of Replacement Cartridge/Consumable | Toner |
| | Product Class of Replacement Cartridge/Consumable | OEM |

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|---|
| | Print Color of Replacement Cartridge/Consumable | Black |
| | Brand of OEM Cartridge/Consumable for which Replacement Cartridge/Consumable is suitable | HP |
| | Brand of OEM Printer / MFP etc for which Replacement Cartridge/Consumable is suitable | HP |
| | Model Number/Numbers of OEM Printer /MFP etc for which Replacement Cartridge/Consumable is suitable | HP LaserJet Pro M203d Printer, HP LaserJet Pro M203dw Printer, HP LaserJet Pro MFP M227d Printer, HP LaserJet Pro MFP M227fdn Printer, HP LaserJet Pro MFP M227fdw Printer, HP LaserJet Pro MFP M227sdn Printer |
| | Model Number of Replacement Cartridge/Consumable offered | HP 30A Black LaserJet Toner Cartridge - CF230A |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Brij Mohan | 110001,Lok Sabha Secretariat 408, Parliament House Annexe New Delhi.110001 | 30 | 15 |

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

(i) The bidder must upload the proof of EMD of the amount as mentioned in the Bid Document and submit the physical copy thereof in the Secretariat on or before the last date of submission of Bid.

(ii) Registration Certificate of the firm as a seller on GeM

(iii) Assessment Year of ITR, Profit and Loss Account Statement, Sales as on March 31 Ending of the last three years.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---