

LOK SABHA SECRETARIAT

FAX: 23010756

(GENERAL PROCUREMENT BRANCH)

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

Ref. No. LAFEAS-GPB020(14)/8/2022-GPB

Dated: 09.02.2022

From

Bhuvnesh Kala
Under Secretary

To

All Concerned

Subject:

Procurement of of Canon Original/Genuine Color Cartridge for Lok Sabha Secretariat .

Dear Sir,

Lok Sabha Secretariat requires following Cartridges on urgent basis. The firms having their offices at Delhi / NCR and holder of GST Number may quote the rate of items, as per the format given below.

Sl. No.	Description of Toner Cartridges	Qty.	MRP, if any	Offer Rate in Rs.	% of GST
1	Canon 335e Black toner cartridge for Canon Printer Model No. LBPB843CX	04 Nos.			
2	Canon 335e Yellow toner cartridge for Canon Printer Model No. LBPB843CX	02 Nos.			
3	Canon 335e Cyan toner cartridge for Canon Printer Model No. LBPB843CX	02 Nos.			
4	Canon 335e Magenta toner cartridge for Canon Printer Model No. LBPB843CX	02 Nos.			

- The quantity mentioned is tentative. Procurement will be made on actual requirement basis.
- Rates should be quoted on F.O.R. basis (Free delivery at site) and should be valid for a period of 45 days from the date of awarding the order.
- On award of contract/order, the selected firm is bound to supply the material as per specification in **Original within 3 days** or else appropriate action may be initiated against the firm.
- Quotation may be submitted either by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 11 00 01 or by e-mail gpb-lss@sansad.nic.in by **11.02.2022 upto 1500 hrs.** addressed to the Under Secretary, General Procurement Branch.

Bhuvnesh Kala
9.2.2022

UNDER SECRETARY
PHONE NOS. 23034408/4410