

LOK SABHA SECRETARIAT
(General Procurement Branch)
Tel. Nos. 011-2304 4408 and 011-2303 4410

Room No. 408,
Parliament House Annexe,
New Delhi – 110001

L. No. 011(21)/25/2021-GPB

Dated: 10.12.2021

From

Rakesh Kumar Chhabra
Executive Officer

To

(To all concerned)

Subject: Supply of Souvenir/Mementos to Lok Sabha Secretariat.

Sir/Madam,

Lok Sabha Secretariat intends to procure various types of Souvenir/Mementos as per enclosed Annexure. In this regard, the competent authority has desired to have a meeting with the vendors/firms dealing in these items to seek valuable suggestions. You are, therefore, requested to kindly make it convenient to attend a meeting in Parliament House Annexe scheduled to be held on 15.12.2021 at 1430 Hours. It is also requested to kindly bring similar types of samples of souvenirs as mentioned in Annexure so that selection of items may be taken immediately.

2. Interested parties may send their willingness for the above meeting at e-mail: GPB-LSS@SANSAD.NIC.IN with complete name & address of the representatives of the firms so that entry passes may be prepared in advance.

Yours sincerely,


10/12/2021

EXECUTIVE OFFICER

Encls.: As above

Annexure

List of Souvenirs items

S.No.	Items
1.	Brass Plate
2.	Coffee Mug
3.	Commemorative Coins
4.	Diary
5.	Figurine of Parliament House/Parliament Library
6.	Flower Vase
7.	Jute Bag
8.	Key Chain
9.	Leather Bag
10.	Pen
11.	Pen drive
12.	Silver-Coated Plate
13.	Table Calendar of 2022
14.	Table Clock
15.	Wall Clock
16.	Wall Hanging
17.	Water Bottle