

LOK SABHA SECRETARIAT

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

(GENERAL PROCUREMENT BRANCH)

Dated 15.01.2021

Ref. No. LAFEAS-GPB031/2/2021-GPB

From

**Rakesh Kumar Chhabra,
Executive Officer**

To

All Concerned


Subject : Procurement of Suitcase for the use of Lok Sabha Secretariat

Dear Sir,

Lok Sabha Secretariat requires item of **Reputed Brand** to meet the demand raised time to time in near future. The firms registered with Lok Sabha Secretariat and having their offices at Delhi / NCR and GST Number may quote the rate of item, as per the format given below:

Sl. No.	Name of Item	Qty. Nos. Tentative	MRP/ if any	Name of Brand	Offer Rate	% of GST	Warranty/Guaranty period
1	Suitcase/Trolley Bag, size, 71x50x29cm (as per sample)	15					

- The item is recurring item and the quantity mentioned is tentative and will be procured as per actual consumption/ requirement basis from time to time within 90 days.
- Rate should be quoted F.O.R. basis (Free delivery at site) and should be valid for a period of **90 (ninety) days from the date of awarding the order.**
- On award of contract/order, the selected firm is bound to supply the material as per brand/specification or else appropriate action may be initiated against the firm.
- Quotation may be submitted **by hand** only in a sealed envelope in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi – 110001 by **20.01.2021 upto 1600 hrs.** addressed to the Executive Officer, General Procurement Branch. **Quotation submitted by e-mail or any other means will not be entertained.**
- The picture of the samples of suitcase/trolley Bag should also be attached with the quotation.


(RAKESH KUMAR CHHABRA)
EXECUTIVE OFFICER
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