

LOK SABHA SECRETARIAT

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001
Dated: 17.03.2022

No. 030(12)/4/2022-GPB

From,
Rakesh Kumar Chhabra
Executive Officer
General Procurement Branch

To
All Concerned

Sub.: Quotation for Procurement of single Parker Pen(with Parliament Logo) for use of Lok Sabha Secretariat.

Dear Sir,

Lok Sabha Secretariat require following item(s) as one time procurement. The dealing firms interested and having their offices at Delhi / NCR and Holder of GST Number may quote the rate of items as per specifications and format given below:

Sl. No.	Details of the item	Quantity (in Unit)	Offered Rate	% of GST
(1)	(2)	(3)	(4)	(5)
1.	Single Parker Pen (Model : as per sample image attached below) * to be in individual packing. * Parliament Logo to be embossed on each pen. <u>Offered Rate must be inclusive of:</u> Packing, Logo charges and GST	30 piece	₹ per piece	

- The items mentioned above are recurring items and the quantity mentioned is tentative, Procurement will be made on actual requirement basis.
- The manufacturing date of the item should not be older than six month.
- On award of contract/order, the selected firm is bound to supply the material as per sample with Parliament Logo by 22nd March, 2022 (1100 hours) or else appropriate action may be initiated against the firm.
- Quotation may be submitted by email to GPB-LSS@SANSAD.NIC.IN or by hand in sealed envelope in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi-110 001 by 21st March, 2022 (upto 1300 hours) addressed to the Executive Officer, General Procurement Branch, Parliament House Annexe, New Delhi-110001. Quotation received after due date and incomplete quotation will not be considered.
- Lok Sabha Secretariat will have full and final authority to reject any/all offer(s) without assigning any reason thereof.


17/03/2022
Executive Officer
☎: 23034408/ 4410
GPB-LSS@SANSAD.NIC.IN

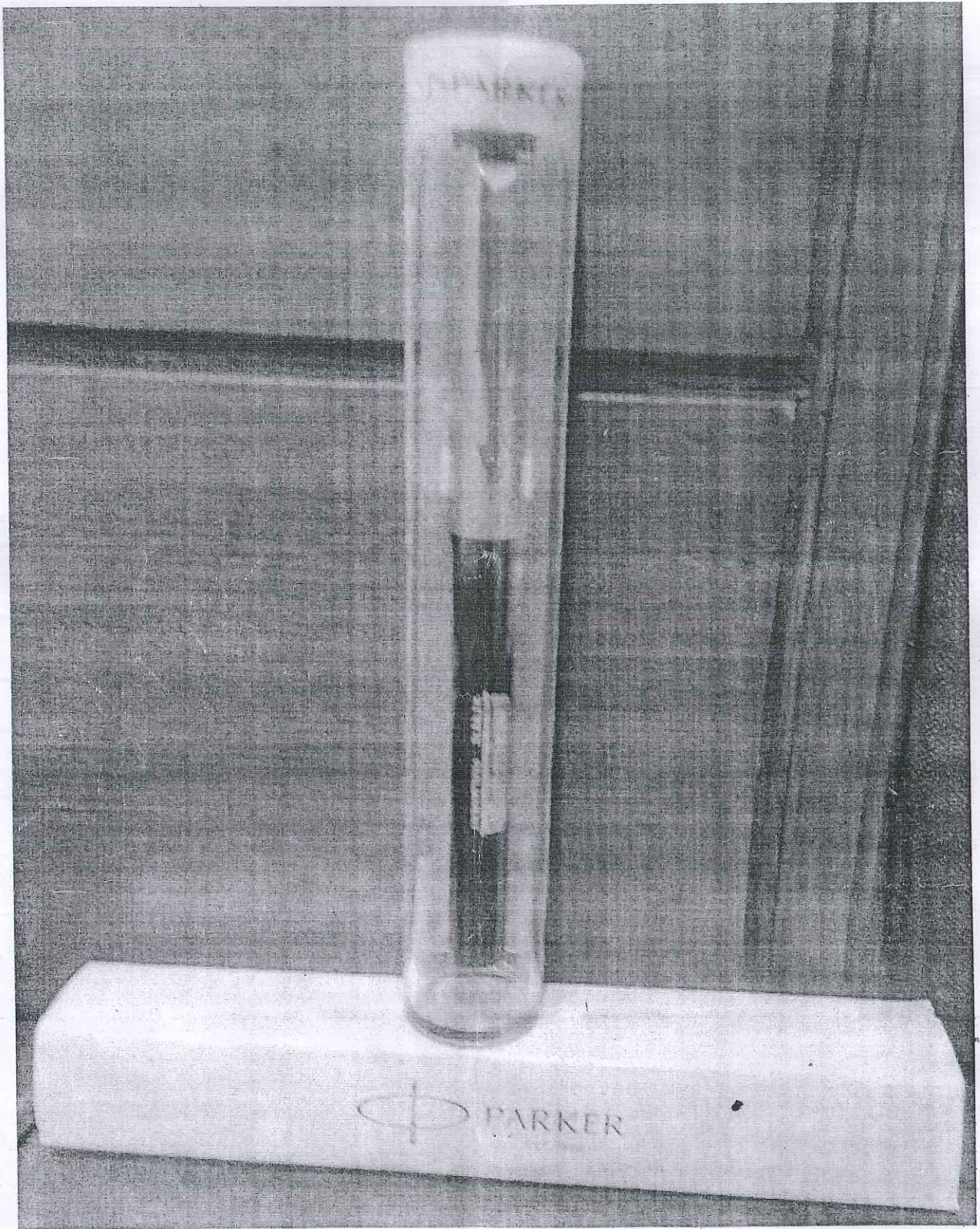


Photo Received on 17.03.2022
17/3/22