

**LOK SABHA SECRETARIAT
(GENERAL PROCUREMENT BRANCH)**

Room No. 408, Fourth Floor,
Parliament House Annexe,
New Delhi-110001

L. No. 031/20/2022-GPB

Dated 13.07.2022

From
Rakesh Kumar Chhabra
Under Secretary

To,
(All concerned)

Subject: Quotation for supply of branded Leather Bags in the price range of Rs. 5,000/- to Rs. 6,000/- to Lok Sabha Secretariat on urgent basis.


Sir/Madam,

I am directed to state that Lok Sabha Secretariat intends to procure **30 units branded Leather Bags**. The firms/companies having their Offices in **Delhi/NCR and GST Number** may quote the rates for the item as per the format given below:

Description of item	Make/Brand of the item quoted by the bidder	Required Qty.	Offered rate per unit (in Rs.) exclusive of GST	GST Rate in percentage
Branded Leather Bags in the price range of Rs. 5,000/- to Rs. 6,000/-		30 nos.		

2. You are requested to submit quotation for the item along with sample in **Room No. 408, Parliament House Annexe, New Delhi** under sealed cover **immediately through 'BY HAND' latest by 14 July, 2022 (up to 1200 Hours)**. Quotations and samples of bags received after due date and incomplete quotation will not be considered.
3. Prices should be quoted on F.O.D. [Destination basis (Free delivery at site)]. **Delivery of item shall be made on the same day i.e., 14.07.2022 (evening)**.
4. Item (s) to be supplied should be genuine. If any item is found to be of a substandard (inferior quality)/substitute and not conforming to the approved specifications, the bidders/firms will not only have to replace the same with genuine ones but they are also liable to be blacklisted.
5. No advance payment will be made for the supply of goods. Payment will only be released after submission of pre-receipted bill.
6. Lok Sabha Secretariat will have full and final authority to reject any/all offer(s) without assigning any reason thereof.

Yours sincerely,


13/07/2022

UNDER SECRETARY
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