

LOK SABHA SECRETARIAT

FAX: 23010756

(GENERAL PROCUREMENT BRANCH)

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110 001

15.11.2022

F. No. LAFEAS-GPB031/29/2022-GPB

From
Rakesh Kumar Chhabra,
Under Secretary

To
All Concerned

Subject : Procurement of Backpack Trolley Bags for the use of Lok Sabha Secretariat.

Dear Sir/Madam,

Lok Sabha Secretariat require following item on **urgent basis**. The dealing firms interested and having their offices at Delhi/NCR and Holder of GST Number may quote the rate of items as per given below:

Sl. No.	Details of the item	Quantity	Offered rate (without GST) per bag	% of GST extra (if any)	Offered rate including GST
1	Backpack Trolley Bags	100			

2. The item mentioned above are recurring item and the quantity mentioned is tentative, procurement will be made on actual requirement basis. **Delivery of item shall be made immediately or by 18.11.2022.**

3. Procurement of the above mentioned item will be met after approval of the sample/quality. **The Firm is requested to submit the sample alongwith their Bid.**

4. Rate should be quoted on F.O.R. basis free delivery at site. No advance payment will be made for the supply of goods, Payment will only be released after submission of pre-receipted Bill.

5. On award of contract/order, the selected firm is bound to supply the material as per requirement/specification. If the materials is found to be of a substandard (inferior quality)/substitute and not confirming to the required specifications, the bidders/firms will not have to replace the same with genuine ones but they are also liable to be blacklisted.

6. **Sealed Quotation with sample** may be submitted by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi **by 16th November, 2022 (upto 1500 hrs.)** or by Email gpb-iss@sansad.nic.in addressed to the **Executive Officer, General Procurement Branch, Parliament House Annexe, New Delhi – 110001**. Quotation received after due date and incomplete will not be considered.

7. Lok Sabha Secretariat will have full and final authority to reject any/all offer(s) without assigning any reason thereof.

Yours faithfully,


(UNDER SECRETARY)

Tel. No. 23034408/23034410