

**LOK SABHA SECRETARIAT
(GENERAL PROCUREMENT BRANCH)**

Room No. 408, Fourth Floor,
Parliament House Annexe,
New Delhi-110001

L. No. GPB022/1/2023-GPB

Dated: 19.01.2023

From

Shalini Nayyar
Executive Officer

To,

(All concerned)

Subject: Quotation for supply of Sanitary and Other Items to Lok Sabha Secretariat.

Sir/Madam,

I am directed to state that Lok Sabha Secretariat intends to procure **Sanitary and other Items**. The complete specification along with quantity of items to be procured is at **Annexure**.

2. The firms/companies having their Offices in **Delhi/NCR and GST Number** may quote the rates/prices for the items mentioned at **Annexure** under sealed cover through **BY HAND immediately or latest by 23th January, 2023 (up to 1600 Hours)**. Quotation received after due date and incomplete quotation will not be considered.

3. **The required quantity of Quoted item must be readily available with the firm so that same could be supplied by the firm on 25.01.2023 positively**

4. **The item is procured on recurring basis as and when demand arises. Therefore, the rate of item should be valid for a minimum period of 90 (ninety days) from the date of awarding the order.**

5. Prices should be quoted on F.O.D. [Destination basis (Free delivery at site)]. **Delivery of items shall be made immediately.**

6. Items to be supplied should be genuine and sealed. If any item is found to be of a substandard (inferior quality)/substitute and not conforming to the required specifications, the bidders/firms will not only have to replace the same with genuine ones but they are also liable to be blacklisted.

7. No advance payment will be made for the supply of goods. Payment will only be released after submission of pre-receipted bill.

6. Lok Sabha Secretariat will have full and final authority to reject any/all offer(s) without assigning any reason thereof.


Yours sincerely,

Shalini
19/1/23

**EXECUTIVE OFFICER
Tel. Nos. 2303 4408
2303 4410**

ANNEXURE

| Sl. No. | Description of Items (1) | Qty. (2) | Rate per Unit | % of GST |
|---------|---|-------------|---------------|----------|
| 1. | Harpic, 1Ltr. | 50 nos. | | |
| 2. | Dettol Liquid Handwash, 900 ML Bottle- Pink, with Dispenser | 40 nos. | | |
| 3. | Dettol Liquid Hand wash, 200 ML Bottle, with Dispenser | 20 nos. | | |
| 4. | Vim Dish Wash Bar. 200 gms | 60 nos. | | |
| 5. | All Out Refill, 45 Night | 70 nos. | | |
| 6. | 555 Detergent Powder, 1 Kg | 10 nos. | | |
| 7. | AA Duracell Ultra | 60 nos. | | |
| 8. | AAA Duracell Ultra | 60 nos. | | |
| 9. | Prill Dish Wash Liquid, 750 ML | 25 nos. | | |
| 10. | Godrej Airwick Air Freshener (Pouch), Each Pouch in 10 gms. | 70 nos. | | |
| 11. | Seek Jhadu, 400 gms | 50 nos. | | |
| 12. | Premier Tissue Paper Box, 100 Pulls, 2 Ply | 150 nos. | | |
| 13. | Phool Jhadu, 400 gm, Gulab Rai | 50 nos. | | |
| 14. | Tide Detergent Powder, 1 kg pack | 30 nos. | | |
| 15. | Lizol, 1 Ltr. | 20 nos. | | |
| 16. | Room Freshener Spray, Ambipur, 275 gm | 20 nos. | | |
| 17. | Biodegradable Garbage bags (Dimensions- L-12 Inch x H-26 Inch) (Small) | 200 nos. | | |
| 18. | Biodegradable Garbage bags (Dimensions-L- 32 Inch x H- 36 Inch x) (Big) | 200 nos. | | |
| 19. | Genda Phenyl, 5 ltr. | 06 nos. | | |
| 20. | Scotch Brite Plastic Scrubber | 50 nos. | | |
| 21. | R-2 Chemical, 5 ltr Jar | 04 nos. | | |
| 22. | Scissors Munix (Length-15 cm), Big | 10 nos. | | |
| 23. | Scissors Munix (Length-13 cm), Small | 10 nos. | | |

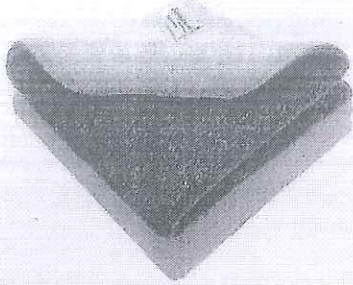
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|-----|---|---------|--|--|
| 24. | Microfiber Duster (soft spun brand, 40x40 cms, 900 gsm) (as per sample) | 70 nos. | | |
| 25. | Plastic Bucket, 30 ltr. Cello | 05 nos. | | |
| 26. | Black Hit, 400 ML | 20 nos. | | |
| 27. | Coline, 500 ML | 50 nos. | | |
| 28. | Floor Mop, Poucha size 36"x36"  | 50 nos. | | |
| 29. | M-fold Tissue Paper, Prestige Tissue Papers, M Fold (minimum 150 pieces in one pkts./box) | 50 nos. | | |
| 30. | Bathroom Brush with abrasive Scrubber, (as per sample) | 20 nos. | | |
| 31. | Plastic Mug, 1 ltrs. | 05 nos. | | |
| 32. | Leather Tissue Box Cover (as per ample) | 10 nos. | | |
| 33. | Dettol Antiseptic Liquid, 1 liter | 10 nos. | | |

Note: Items are required immediately.

Signature of the bidder with seal
Name of the Authorized Signatory.....
Designation.....
Name of the firm.....
Full Address.....
.....
Contact No.....

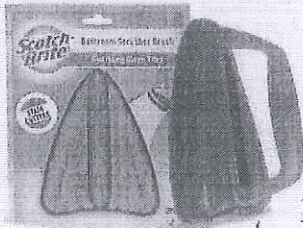
Sample for Sl. No. 24

SOFTSPUN 900 GSM, Microfiber Double Layered Cloth 40x40 Cms 2
Piece Towel Set, Extra Thick Microfiber Cleaning Cloths Perfect for Bike,
Auto, Cars Both Interior and Exterior.



Sample for Sl. No. 30

Scotch-Brite Bathroom Brush with abrasive scrubber for superior tile cleaning
(Green, Pack of 1)



Sample for Sl. No. 32

YFXOHAR Leather Tissue Box Holder/Rectangular Napkin Holder/Tissue Paper
Case Dispenser/Facial Tissue Holder with Magnetic Bottom for Home Office Car

