

LOK SABHA SECRETARIAT
(General Procurement Branch)

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110001

No. 021/11/2019-GPB

Dated: 22nd October, 2019

From,
Bhuvnesh Kala
Executive Officer

To
All Concerned

Subject : Procurement of various Bindery Items on urgent basis.


Dear Sir,

Lok Sabha Secretariat require following items as one time procurement. The firms interested and having their offices at Delhi / NCR and Holder of GST Number may quote the rate of items as per specifications and format given below.

Sl. No.	Name of item	Specification	Quantity	Brand Name	Rate (Rs.) Offered per unit	% of GST
1.	Binding Cloth - Light Blue, Good Quality	Good Quality	200 Mtrs.			
9.	Binding Cloth -Dark Green,	Good Quality	200 Mtrs.			
10.	Binding Cloth - Light Green,	Good Quality	200 Mtrs.			
2.	Rexine Camel Colour (Brown),	Good Quality	50 Mtrs.			
3.	Rexine Red,	Good Quality	50 Mtrs.			
4.	Thread Real No.2,	Good Quality	30 Nos.			
5.	Wire Stitching No. 20,	Good Quality	02 Nos.			
6.	Hydrogen Peroxide for Screen Printing	from reputed brand	08 Ltrs. (400 ml each pack)			
7.	Black Ink for Screen Printing, PVC Matt	from reputed brand	10 Kgs.			
8.	Vivid Green Ink for Screen Printing, PVC Matt	from reputed brand	03 Kgs.			

2. The Firm is requested to submit a sample alongwith Quotation Letter.
3. Bidder must agree that in case of incomplete or defective supply or the supply is not completed in time, the Secretariat reserves the right to cancel the supply order with suitable penalty.
4. Quotation may be submitted by hand in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi-110001 by **29th October, 2019** addressed to the Deputy Secretary, General Procurement Branch, Room No. 408, Parliament House Annexe, New Delhi-110001.

Yours sincerely,


Executive Officer
Phone No. 23034410
23034408