

LOK SABHA SECRETARIAT
(General Procurement Branch)

Room No. 408, Fourth Floor,
Parliament House Annex,
New Delhi – 110001

Dated: 20.09.2022

L. No. GPB036/56/2022 GPB

From
Shalini Nayyar
Executive Officer

To,
All concerned

Subject: Wooden lamination of Photographs.

Sir/Madam,

I am directed to state that the Lok Sabha Secretariat intend to laminate photographs (Wooden lamination) of varying sizes on urgent basis. The firms/companies which have their Office in Delhi/NCR and GST Number may quote the rates/prices for the item as per the format given below:

Sl. No.	Description of item	Required Qty.	Offered rates per unit (nos. (in Rs.) Exclusive GST	GST Rate in percentage
1	Photograph of Mahatma Gandhi of size 20"x16"	1		
2	Photograph of Parliament House of size 4'x2.4'	1		

- The item is procured on recurring basis as and when demand arises. Therefore, the rate of item should be valid for a minimum period of 90 (ninety days) from the date of awarding the order.
- Prices should be quoted on F.O.D. [Destination basis (Free delivery at site)]. Delivery of item shall be made immediately from the date of Work Order.
- If work undertaken is found to be of a substandard (inferior quality)/substitute and not conforming to the required specifications, the bidders/firm will not only have to replace the same with genuine ones but they are also liable to be blacklisted.
- No advance payment will be made for the supply of goods. Payment will only be released after submission of pre-receipted bill.
- You are requested to submit quotation for the items mentioned above in Room No. 408, Parliament House Annex, New Delhi under sealed cover OR by email at the address GPB-LSS@SANSAD.NIC.IN immediately or latest by 23/09/2022 (up to 1600 Hours). Quotations received after due date and incomplete quotation will not considered.
- Lok Sabha Secretariat will have full and final authority to reject any/all offer (s) without assigning any reason thereof.

Yours sincerely,

Shalini
20/9/22
EXECUTIVE OFFICER
Tel. Nos. 2303 4410