

# LOK SABHA SECRETARIAT

Telegrams : LOKSABHA, NEW DELHI  
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Computer (HW&SW) Management Branch  
FB-149, Parliament Library Building.

PARLIAMENT HOUSE  
NEW DELHI-110001

No.7/5/Comp(HW)/2013

13<sup>th</sup> May, 2013

From

S.S. Rawat,  
Executive Officer.

To

**ALL CONCERNED**

**Subject: Invitation of quotation for Procurement of Desktop Computer and UPS.**

Sir,

I am directed to state that this Secretariat intends to procure the following items :

Sl.No.	Name of items	Model/Configuration	Qty
1.	Desktop Computer	i7 with 3.4GHz, 8MB or higher Cache, Intel Q67 Chipset, 8GB 1066 MHz DDR3 RAM 8GB, 320 GB HDD or higher, 19" TFT Monitor, Windows 7 Professional, Cabinet- Small Form Factor (SFF)	20 Nos.
2.	UPS	650 VA	20 Nos.

2. You are, therefore, requested to submit your **sealed quotation** mentioning details viz. VAT, Warranty, validity of quotation, delivery time, etc. for the above item(s). Quotations may be dropped in the Tender Box placed in the Reception Office, Parliamentary Library Building, (Opposite Gurudwara Rakabganj) on or before **03.06.2013 upto 1700 hrs.**

### **Terms & Conditions:**

- (i) The firm shall have to Deposit Earnest Money (EMD) of Rs.30,000/- with the quotation in the form of Demand Draft payable in favour of "Drawing & Disbursing Officer, Lok Sabha" payable at New Delhi.
- (ii) Successful bidders shall have to deposit Performance Security Deposit (PSD) at the rate of 5% of the total cost of the above items within 10 days after the supply of items in the form of demand draft payable in favour of "Drawing & Disbursing Officer, Lok Sabha" payable at New Delhi or Bank Guarantee of the same value from a Nationalised Bank. The EMD will be refunded to the firm after depositing the PSD. The PSD will remain valid for a period of 60 days beyond the date of completion of all contractual obligations of supply including warranty period. **No interest shall be payable on EMD and PSD.** The EMD shall be submitted in a separate envelope supprescribed "EMD". Quotation shall be submitted in a separate envelope. Both the envelopes shall be sealed in a third envelope supprescribing quotation for Desktop & UPS and addressed to the Executive Officer, (Computer (HW &SW) Mgt. Branch, FB 149, Parliament Library Building, New Delhi -110001. Quotation without EMD shall not be accepted.
- (iii) The period of comprehensive onsite warranty will be applicable from the date of receipt of item(s) in this Secretariat. The complaint should invariably be attended by the firm within 4 hours of lodging the same and must be resolved within 24 hours. The engineer of the firm/OEM will attend the complaint at the location of the above item.
- (iv) Delivery and Installation of the above item(s) at Parliament House Complex, New Delhi shall be arranged by the firm at their own cost.
- (v) The firm may be blacklisted for further business with Lok Sabha Secretariat on account of non delivery of item(s) in time and no performance of satisfactory services.
- (vi) Payment would be processed after successful/satisfactory installation of the item(s).
- (vii) Price should be quoted F.O.R. Lok Sabha Secretariat.
- (viii) Quotation received after due date and time will not be considered.

3. The firm may quote with some slightly improved version if the above mentioned specification is not available in the market with deviation chart for the purpose. The Secretariat shall prefer Computer Hardware of Branded companies such as HP/DELL and UPS of Compact/Luminuous/APC/Microtek.

4. Lok Sabha Secretariat reserves the right to change/modify/cancel the quotation/increase/ decrease the quantity of item(s) at any stage without assigning any reason.

Yours faithfully,



**Executive Officer**  
**Phone No. 23035290**