

LOK SABHA SECRETARIAT
Computer (HW&SW) Management Branch]
R.No.FB-149, Parliament Library Bulding.

Telegrams : LOKSABHA, NEW DELHI
FAX : 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110001
14 September, 2012

No.7/8/Comp(HW)/2011

From

Santosh Kumar,
Deputy Secretary.

To

All the authorized dealers/resellers of Apple
(Located in Delhi only)

Subject: Invitation of quotation for Procurement/Supply of Apple iPad 3 (64 GB).

Sir,

I am directed to state that this Secretariat intends to procure the following item for its use :

Sl.No.	Name of item	Configuration	Quantity
1.	Apple iPad 3/latest Model	64 GB, Wi-Fi + Cellular, Camera, 4G with Smart Cover (Leather)	20 Nos.

(choice of colour will be intimated at the time of placing supply order)

2. You are, therefore, requested to submit your sealed **quotation** mentioning details viz. VAT, Warranty, validity of quotation, exact delivery time, etc. for the above item latest by **05.10.2012 upto 1500 hrs.**

Terms & Conditions:

- (i) The firm shall have to Deposit Earnest Money (EMD) at the rate of 2% of total value of the above item with the quotation in the form of demand draft payable in favour of 'Drawing & Disbursing Officer', Lok Sabha, payable at New Delhi. **Quotation without EMD, will not be entertained.**
- (ii) Successful bidder shall have to deposit Performance Security Deposit (PSD) at the rate of 5% of the total value of the above item within 10 days after the supply of item in the form of demand draft payable in favour of 'Drawing & disbursing Officer', Lok Sabha, payable at New Delhi or Bank Guarantee (BG) of the same value from a Nationalised Bank. The EMD will be refunded to the firm after depositing the PSD. The PSD will remain valid for a period of 60 days beyond the date of completion of all contractual obligation of supply including warranty period. **No Interest shall be payable on EMD and PSD.**
- (iii) The period of **comprehensive onsite warranty** will be applicable from the date of receipt of item in this Secretariat. The complaint should invariably be attended by the firm within 4 hours of lodging the same and must be resolved within 24 hours. The engineer of the firm/OEM will attend the complaint at the location of the above item.
- (iv) The firm should be an authorized **Dealer/Reseller of Apple products** and **proof thereof would be attached with quotation. Without this, quotation will be treated as rejected.**

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- (v) Delivery/installation of the above item(s) at Parliament House Complex, New Delhi shall be arranged by the firm at their own cost.
- (vi) The firm may be blacklisted for further business with Lok Sabha Secretariat on account of non delivery of item(s) in time and non performance of satisfactory services. In case of non supply of the above item in time, the EMD will be forfeited.
- (vii) Payment would be processed after successful/satisfactory installation of the item(s) and on receipt of PSD.
- (viii) Price should be quoted F.O.R. Lok Sabha Secretariat store basis.
- (ix) Quotation received after due **date/time** will not be considered.

3. Lok Sabha Secretariat reserves the right to change/modify/cancel the quotation/increase/decrease the quantity of item(s) at any stage without assigning any reason.

Yours faithfully,

Santosh K
DEPUTY SECRETARY
TELE. No. 23035290, 23035328